



TRI-COUNTY REGIONAL PLANNING COMMISSION

Planning for People in the Greater Lansing Region Since 1956

MINUTES

Capital Area Regional Transportation Study (CARTS) Technical Committee

2011 OFFICERS

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EXECUTIVE DIRECTOR

Susan M.C. Pigg, CEcD

Date: November 1, 2011 (Tuesday) at 9:30 a.m.
Place: Ingham County Human Services Building, Conference Rooms D/E
5303 S. Cedar Street, Lansing MI 48910

Attendance: See attached attendance sheet.
Staff Present: Paul Hamilton, Steve Skinker, Maria Habba

IV. Call to Order/Introductions/Minutes/Public Comment

Those present introduced themselves. It was MOVED by Peterson, SUPPORTED by Armentrout, to approve the October 4, 2011 minutes as corrected [Status of projects, Page 2: ~~CRP~~ City of Lansing, Washington Ave.] MOTION CARRIED UNANIMOUSLY. No public comment.

V. Proposed TIP and Illustrative List Amendments

- A.** Eaton County – St. Joseph Project: Hamilton reported that Eaton County is requesting to change the project description and scope for their 2012 St. Joseph project (Canal to the I-96 Bridge) to instead be from Marketplace to Broadbent in conjunction with their CMAQ project and with no change in funds. This was discussed at the Transportation Summit Meeting and pending further analysis, action should be deferred to a future meeting. It was MOVED by Peterson, SUPPORTED by Armentrout, to table Eaton County's TIP amendment request. MOTION CARRIED UNANIMOUSLY.
- B.** Potterville – (corrected) Illustrative Clarification: This item is for information to continue to clarify the Small Urban Program list. This was discussed at an earlier committee meeting and no action is required. Hamilton explained that the regular Small Urban program was prioritized through the project selection process in 2010, as was a second list of potential ARRA projects. MDOT misinterpreted the prioritization and intent of the Committee as approved by the Commission. The Committee clarified their intent to fund the City of Charlotte project through the Small Urban program and that the City of Potterville's project would be placed on the illustrative list and advanced if additional ARRA funding became available. For clarity, the Potterville, Dunbar Street project is listed on the TIP illustrative list for funding in 2015 and Charlotte's project will be funded in 2012 with Small Urban funds. Note: Potterville's communication (enclosed) erroneously says their project will be funded in 2013.
- C.** Administrative Changes: Delhi's New Horizon Elementary Safe Routes to School project, Delhi's North Trail Connector project and MDOT's M-43 Saginaw project will all be advanced into the 2011-2014 TIP as funding is awarded.
- D.** TIP Amendment Schedule Revisions: The revised TIP schedule was distributed and reviewed. Note blue "MPO Submission deadlines" and submit proposed TIP amendments to TCRPC staff at least one month in advance.

The upcoming committee meeting schedule for Nov. 29 (Dec meeting) and Jan 3 was discussed. Hamilton said he is inclined to cancel the Nov 29 meeting and the Committee doesn't typically meet in January. Members concurred with cancelling the Nov and Jan meetings subject to call of the Chair if TIP amendments are needed. Note: Feb or March will be sufficient for action on the tabled Eaton County project.

III. **Tentative Call for Revised 2013-2014 Projects**

Staff anticipates issuing a "Call for Projects" in December, and will be requesting that new projects be submitted to staff approx. two weeks prior to the Jan 27, 2012 Project Selection day. The purpose of this exercise is to focus on 2013-2014 projects to make sure we have adequate projects on the illustrative list if projects need to be advanced and that they are prioritized. MDOT has issued their "Call for 2013-14 CMAQ projects." All CMAQ applications will have to be submitted on new forms. Based on these changes, the 2011-2014 current TIP will be updated by way of amendment. Hamilton noted that we will be working with flat revenue assumptions and he suspects we may be over programmed.

IV. **Network Update**

Staff's intent is to send road agencies maps of 8 or 9 network variables and ask members to look at the model network, posted speed limits, turn prohibitions and pockets, turn lanes, etc., for the 2010 base year network for model calibration. These will be due on Dec 19, 2011.

V. **Staff Reports**

Office Move – TCRPC approved and authorized the Executive Director to sign a new lease and move the current offices to 3135 Pine Tree Road, Suite 2C, Lansing MI. Phone, website and email addresses will remain the same.

HPMS – Skinker reminded members to submit additional HPMS data by Dec 1.

VI. **Other/Adjourn**

There being no further business the meeting was adjourned at 10:15 a.m.

COMPOSITE ATTENDANCE RECORD: 2011 CARTS TECHNICAL COMMITTEE

D = Delegate
A = Alternate
A-1 = 1st Alt.

A-2 = 2nd Alt.
A-3 = 3rd Alt.
C = Cancelled

GOVERNMENTAL UNIT/AGENCY & DELEGATE	MONTH/DAY												
	1/4	2/1	3/1	4/5	5/3	6/14	7/5	8/2	9/6	10/4	11/1	11/29	Total
Bath Township - J Foulds - D - T Feltman - A	C		C					C				C	
Clinton County Rd Comm - J Pulver - D - D Armentrout - A1 - A Gove - A2	C	A1	C	D	D	D	D	C	A1	D	A1	C	8
Bd Comm - L Martin - D - Vacant - A	C	D	C	D	D	D	D	C	D	D	D	C	8
Eaton County Rd Comm - B Ballou - D - M Hannahs - A	C	A	C	D	D		A	C	A	A		C	6
Bd Comm - C Hannold - D	C		C					C				C	
Bd Comm - D Barr - D - B Ballou - A	C		C			D		C	D	D		C	3
Ingham County Rd Comm - W Conklin - D - B Peterson - A	C	A	C	D	D	D	A	C	D	D	A	C	8
Bd Comm - J Cypher - D - D Holman - A	C	D	C	D	D	D	D	C	D	D	D	C	8
E Lansing Community Dev - VACANT - D *** - T Schmitt - A	C		C			D		C				C	1
Public Works - T Sneathen - D - R Lacasse - A	C	A	C	A	D	D	A	C	D	D	D	C	8
Lansing Transportation Office - A Kilpatrick - D - M Whisler - A	C	D	C	A	D	D		C	D	D		C	6
Planning Office - B Johnson - D - B Rieske - A	C		C					C				C	
Public Service - C Gamble - D - S House - A	C		C	D		D		C				C	2
City Engineer - D Johnson - D - V Rose - A	C		C			D	D	C	D			C	3

*** Appointment Pending.

COMPOSITE ATTENDANCE RECORD: 2011 CARTS TECHNICAL COMMITTEE

GOVERNMENTAL UNIT/AGENCY & DELEGATE	MONTH/DAY												Total
	1/4	2/1	3/1	4/5	5/3	6/14	7/5	8/2	9/6	10/4	11/1	11/29	
Asst City Engineer - J Dykema - D - A Parry - A	C	D	C	D		D	D	C	D	D	D	C	7
Delhi Ch Twp Pub Serv - T. Miller - D - J Elsinga - A	C	D	C					C				C	1
Delta Ch Twp Engr Dept - G Bozek - D (June 11) - J Huard - A	C	D	C			D		C	D	D	D	C	4
DeWitt Ch Twp - R Trent - D - R Taylor - A	C	D	C					C			D	C	2
Lansing Ch Twp - J Daher - D - M Brinkley - A	C	D	C	A	D			C	D	D		C	5
Meridian Ch Twp Planning Dept - M Kieselbach - D - G Oranchak - A	C	D	C	D	D	D	D	C	D		D	C	7
Public Works - R Severy - D - Y Ishraidi - A	C	A	C		D			C	D	D	D	C	5
DeWitt City - D. Coss - D (March 11) - R Miller - A	C		C	A	D			C			D	C	2
Dimondale - J. Hilliard - D - M. Spittler - A	C		C	D		D		C	D		D	C	4
Grand Ledge - L LaHaie - D - A = None	C	D	C	D				C			D	C	3
Mason - M. Colburn - D - D. Heck - A	C	D	C	D	D		D	C	D	D	D	C	7
Capital Reg Airport Authority - M. Daigle - D *** - M Lynn - A	C		C				D	C				C	1
Capital Area Transit Authority - D Alexander - D1 - J. Ball (July) - D2 - N Wilson - A1 - Vacant - A2	C	D2 A1	C	D2 A1	D2 A1	D2 A1	D2 A1	C	D2 A1		A1	C	7

*** Appointment Pending.

COMPOSITE ATTENDANCE RECORD: 2011 CARTS TECHNICAL COMMITTEE

GOVERNMENTAL UNIT/AGENCY & DELEGATE	MONTH/DAY												Total
	1/4	2/1	3/1	4/5	5/3	6/14	7/5	8/2	9/6	10/4	11/1	11/29	
Clinton Area Transit System - R M Mason - D - D. Benson - A	C	D	C	D		D	D	C	D		D	C	6
Eaton County Transit Authority - D. Webb - D - D. Martin - A	C	D	C			D		C	D		D	C	4
MDNR Air Pollution Control - R Rusch - D - R Irvine - A	C		C					C				C	
MSU Campus Park & Planning - T Maleck - D - S O'Donnell - A	C	D	C	D	D	D	D	C	D	A	D	C	8
MDOT - TSC - VACANT - D - VACANT - A1 - R. Leppala - A2	C		C			D	D	C	D			C	6
MDOT - CCFC Sec. - R. Fowler - D - A = None	C	D	C		D			C	D	D	D	C	5
MDOT University Region - P Lott - D - K Martin - A	C	D	C	D	D	D	D	C	D	D	D	C	8
TCRPC Susan M.C. Pigg (non-voting) - D P Hamilton - A-1 S Skinker - A-2	C	D	C	A1	A1	A1	D	C	D	A1	A1	C	8
FAA District Office Vacant (non-voting)	C		C					C				C	
FHWA-Division Office Region V A. Pickard (non voting) - D (March) VACANT - A1 D. Cameron - A2	C	D	C	D		A	D	C		D	A	C	5
FTA-Regional Office Chicago R. Stewart McKenzie (non-voting)	C		C					C				C	
Total Voting Membership	C	24	C	21	17	20	17	C	21	16	21	C	
Total Membership Present	C	25	C	23	18	22	19	C	22	18	23	C	

*** Appointment Pending.

COMPOSITE ATTENDANCE RECORD: 2011 CARTS TECHNICAL COMMITTEE

Others Present

<p>January 4, 2011 – Meeting was cancelled.</p>	<p>February 1, 2011 – Paul Hamilton, TCRPC; David Pohl, Clinton County Board of Commissioners/TCRPC Chair; Gerrad Godley, C2AE (Williamston/Eaton Rapids); Ray Lenze, MDOT; Jeffrey Stephens, City of St. Johns; Doug Christensen, Auburn Dalle; Amy Schoonover, City of Charlotte.</p>	<p>March 1, 2011 – Meeting was cancelled.</p>
<p>April 5, 2011 – Bob Peterson, ICRC; Cheryl Hudson, MDOT; Noelle Tobias, Delhi Charter Township; Doug Christensen, Auburn Dalle; Amy Schoonover, City of Charlotte; Gerrad Godley, C2AE (Williamston/Eaton Rapids); Alexis Vertalka, MichiVan; Griffin Rivers, Citizen; Jeffrey Stephens, City of St. Johns; Mathew Hannahs, ECRC; Dan Armentrout, CCRC; W.J. Ballenger, Citizen; Gary Bozek, Delta Charter Township.</p>	<p>May 3, 2011 – Don Skittenhelm, Citizens Against Extending Michigan Avenue (CAEMA); Carl Bond, CAEMA; Rich Miller, City of DeWitt; Dan Armentrout, CCRC; Jeffrey Stephens, City of St. Johns; Amy Schoonover, City of Charlotte; Gerrad Godley, C2AE (Williamston/Eaton Rapids); Ron Lacasse, City of East Lansing; Gary Bozek, Delta Charter Township; Ralph Monsma, TCRPC Commissioner/CATA Board Member; Alexis Vertalka, MichiVan; Michelle Romano Rockwood, MichiVan.</p>	<p>June 14, 2011 – Dan Armentrout, CCRC; Jeffrey Stephens, City of St. Johns; Gerrad Godley, C2AE (Williamston/Eaton Rapids); Mary Finch, FHWA; Jeanne Day-LaBo, MDOT-DBE Program; Ody Norkin, Michigan Flyer, LLC; Angie Payne, VPSI, Inc/MichiVan.</p>
<p>July 5, 2011 –Noelle Tobias, Delhi Charter Township; Roger Marks, C2AE; Jeffrey Stephens, City of St. Johns; Rob Pearson, MDOT; Chad Cushman, Indian Trails; Ody Norkin, Michigan Flyer; Mark Holoweiko, Citizen; Chris Holman, GLBM/MBN; Amy Schoonover, City of Charlotte.</p>	<p>September 6, 2011 – Gerrad Godley, C2AE (Williamston/Eaton Rapids); Jeffrey Stephens, City of St. Johns; Ron Lacasse, City of East Lansing; Brian Sanada, MDOT/TAMC; Alexis Vertalka, MichiVan.</p>	<p>October 4, 2011 – Dan Armentrout, CCRC; Jeffrey Stephens, City of St. Johns; Gerrad Godley, C2AE (Williamston/Eaton Rapids); Rusty Ackerman, Village of Webberville; Ron Lacasse, City of East Lansing; Amy Schoonover, City of Charlotte.</p>
<p>November 1, 2011 – Rich Miller, City of DeWitt; Amy Schoonover, City of Charlotte; Jeffrey Stephens, City of St. Johns; Gerrad Godley, C2AE (Williamston/Eaton Rapids);</p>		