



# Tri-County Regional Planning Commission

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## COMMITTEE REPORT

### TRANSPORTATION REVIEW COMMITTEE

Date: February 9, 2011 (Wednesday)  
Time: 4:00 p.m.  
Place: Southwind Conference Room  
(Down the hall from TCRPC offices)  
913 W. Holmes Road, Suite 201  
Lansing, MI 48910

#### OFFICERS

**CHAIRPERSON**  
David Pohl

**VICE-CHAIRPERSON**  
Howard Pizzo

**TREASURER**  
Carol Wood

**SECRETARY**  
Dianne Holman

#### COMMISSIONERS

Daryl Baker  
Russel Bauerle  
Kevin Beard  
John Boles  
James Dravenstatt-Moceri  
Tina Houghton  
Denise Jackson  
Larry Martin  
Brian McGrain  
Ralph Monsma  
Jim Osieczonek  
Shirley M. Rodgers  
Darrell Tennis  
John Veenstra  
Jessica Yorke

#### EX-OFFICIO

**LANSING MAYOR**  
Virgil Bernero

**COUNTY BOARD  
CHAIRPERSONS**  
John Forell  
Mark Grebner  
Larry Martin

**EXECUTIVE DIRECTOR**  
Susan M.C. Pigg

### MINUTES

Attendance: See attached attendance sheet.  
Staff Present: Paul Hamilton, Steve Skinker, Maria Habba

Ch/Monsma called the meeting to order at approximately 4:00 p.m.

- I. Minutes  
It was MOVED by C/McGrain, SUPPORTED by C/Bauerle, to approve the minutes of December 8, 2010 as corrected (replacement pages for Pages 4-5 were distributed). MOTION CARRIED UNANIMOUSLY.
- II. TIP Amendments and Related Items
  - A. Rural Task Force  
Hamilton said enclosed was the balance sheet as revised by the Rural Task Force, and CARTS recommends approval. Hamilton explained the revisions as follows. Eaton County has substituted a number of chip seals for a project on Marshall Road. There were other minor adjustments and the list is still financially constrained. There are clarifications for Clinton Transit's project description to include facility construction, office equipment and security and defense (fence). There was also a reduction in cost for Clinton County's Wright Road project as well as a shifting in funding source for Ingham County's 2011 chip seal project to greater use of State "D" rather than Rural STP.  
  
It was MOVED by C/Tennis, SUPPORTED by C/Dravenstatt-Moceri, to recommend approval of the Rural Task Force amendments. MOTION CARRIED UNANIMOUSLY.
  - B. Meridian Charter Township Enhancement Application  
Hamilton said a request from Meridian Township was enclosed. They are submitting an enhancement application for a pathway and boardwalk along

(Over)

Okemos Road. This project should be placed on the TIP illustrative list pending award. CARTS recommends approval.

It was MOVED by C/Veenstra, SUPPORTED by C/Dravenstatt-Moceri, to place this project on the illustrative list.

C/Veenstra said the board recently reaffirmed their support for this project and requested that staff attach the most recent resolution in the Commission packets. C/Veenstra clarified that this is a pathway for pedestrians and bicycles on the east side of Okemos Road to fill the gap from Central Park Drive to the Service Center from Jolly Road to Lake Lansing Road. C/Veenstra said the boardwalk must be 14' wide in order to receive federal funding. He suggested members discuss these standards with AASHTO if the opportunity ever arises.

MOTION CARRIED UNANIMOUSLY.

C. Delhi Charter Township Non-Motorized Pathway

Hamilton said enclosed was a description of the proposed North Trail Connector that would connect Holt along Sycamore Creek to the Lansing River Trail. This project is estimated to cost \$2.3 million. The Township's intent is to submit an enhancement grant for approximately \$1 million and to submit a DNR grant for \$500,000, and the DDA has pledged the balance. This is a priority corridor in the Long Range Plan since it extends the river trail system. This project should be placed on the illustrative list pending award.

It was MOVED by C/Dravenstatt-Moceri, SUPPORTED by C/Veenstra, to recommend adding this project to the TIP illustrative list pending award.

C/Osieczonek asked if the public is in support of this project. C/Veenstra said he has heard that this it is generally supported. C/McGrain asked if requests can be formatted similarly showing exactly what's being requested of the Committee. C/Veenstra also suggested readable maps be provided.

MOTION CARRIED UNANIMOUSLY.

D. Adjustments and Clarification of 2011 CMAQ

No document was enclosed for this item. Staff is proceeding on these adjustments administratively. Hamilton briefed the Committee on the CMAQ program as follows. Clinton Transit's facility expansion was determined to be not eligible for CMAQ funds (\$345,000) by FHWA. MDOT's listing of projects from TCRPC did not include the project that was submitted by staff for the City of Lansing, MLK to Willow (reconstruction) in the amount of \$120,000. We were also over programmed in the amount of \$70,000 and we had a contingency project for a portion of a CATA hybrid bus, which has already been approved. The balance is being applied to this bus. Permission was also given to use CMAQ funds at a 100% federal level for the Clean Commute program. CARTS has reviewed all amendments and they are moving forward administratively. Action is not required of the Commission.

It was MOVED by C/Wood, SUPPORTED by C/Pizzo, to continue moving forward with these administrative amendments. MOTION CARRIED UNANIMOUSLY.

E. Adjustment and Clarifications to Small Urban Program: Zimmer Road; Clinton Transit; Charlotte/Potterville

Hamilton explained the three changes to the small urban program as follows. Ingham County's Zimmer Road was funded in 2012. ICRC already has a Rural STP project along this road in 2013 and asked MDOT to move this portion to 2013, which they concurred. Staff will also make this adjustment administratively.

Hamilton provided a record of priority determinations from project selection day. MDOT recently announced award of a project in Potterville erroneously thinking it was the next priority on the list, while it should have gone to Charlotte (N. Sheldon). The balance of the Potterville work will go back into the illustrative list. Staff presented this to CARTS to correct this error. Staff will also make this adjustment administratively.

Clinton Transit is requesting to adjust their small urban grant to new facility construction. There is a minor clarification of the scope requiring federal action. This correction/clarification will be made administratively.

It was MOVED by C/McGrain, SUPPORTED by C/Tennis, to recommend that staff move forward with these corrections/clarifications administratively. MOTION CARRIED UNANIMOUSLY.

C/Veenstra requested that backup material be labeled according to items on the agenda.

F. Clinton Transit – State of Good Repair

Hamilton said Clinton Transit was awarded two buses through a stimulus funding grant for State of Good Repair for public transit systems.

It was MOVED by C/Bauerle, SUPPORTED by C/Veenstra, to recommend adding funding of the two transit buses to the 2011-2014 TIP. MOTION CARRIED UNANIMOUSLY.

G. CATA 5311

Hamilton explained that adjustments are being made to CATA's 5311 operating funds based on the actual award vs. the estimate. Staff will make this number consistent with the awarded amount.

It was MOVED by C/Dravenstatt-Moceri, SUPPORTED by C/Wood, to recommend approval of adjusting the CATA 5311 operating amount based on award. MOTION CARRIED UNANIMOUSLY.

H. MDOT Rest Area

Hamilton said the existing project for enhancing the Potterville rest area for a weigh station needs to be handled as a TIP amendment due to the amount. Cost estimates for a weigh station will be adjusted to reflect the additional length of the pad.

It was MOVED by C/McGrain, SUPPORTED by C/Pizzo, to recommend approval of adjusting the cost estimates for the MDOT Potterville Rest Area in the 2011-2014 TIP. MOTION CARRIED UNANIMOUSLY.

I. Other

There were no other items.

III. Status Reports/Other

Michigan/Grand River Corridor Study – There has been a slight delay relative to decision making on the preferred alternative for the Michigan/Grand River corridor study. The CATA Board intends to make recommendations pending receipt of endorsement by MSU and the other jurisdictions. This will also be brought back through the Committee process in order to amend the locally preferred alternative into the transportation plan in order to allow the funding of preliminary engineering to begin.

There was discussion related to the City of Lansing endorsement of the bus rapid transit alternative. C/Yorko suggested that it would be helpful for CATA to make a presentation to City Council. There was also discussion on the Michigan Avenue Corridor Improvement Authority – a tax increment finance district that involves Lansing, Lansing Township and East Lansing, to develop and define borders for overall improvements (streetscape, lighting, etc.) C/Beard said there will be some dovetailing between these two bodies.

Ch/Monsma suggested that municipalities request presentations from CATA on the Michigan/Grand River Corridor study for further details.

Intelligent Transportation Systems (ITS) Architecture Update – The draft ITS report is now available. Hamilton explained that this update makes sure all technology that might be used for traffic signals, etc. are identified in advance and are addressed in preparing related technology in the future. A workshop was held to review the report. This report is a technical document that will be integrated into the next plan update. The report can be found on MDOT's website. Staff will forward a link to Commissioners.

2011 Designing Healthy Livable Communities Conference – The 2011 Conference will be held on June 6 and 7 at the Lansing Center. June 7 is the regularly scheduled CARTS meeting, which has been moved back a week to not conflict with this conference. TCRPC's Executive/Personnel Committee and Program & Grant Committees will meet on June 22<sup>nd</sup> due to this change as well. Hamilton said TCRPC will cover registration costs for Commissioners who wish to attend.

It was MOVED by C/Wood, SUPPORTED by C/Veenstra, to move the next TRC meeting to June 22 at 4:00 p.m. MOTION CARRIED UNANIMOUSLY.

ADA Training – Staff has been negotiating with MDOT on hosting an ADA training workshop in this region. A workshop has been scheduled for April 20 at the Hannah Center. Class sizes will be limited to 35. Staff will disseminate information as soon as it is available.

Title VI/Disadvantage Business Enterprise (DBE) Requirements – Staff intends to coordinate similar trainings on these requirements. A specialist will be invited to a future CARTS meeting.

Asset Management – Training dates have been set as follows. The Internet Reporting Tool training will be held on February 17 from 1:00 - 3:30 p.m. at the Delta Township Hall. PASER training will be held on March 30 from 8:00 a.m. - 12:15 p.m. at the LCC West Campus. Skinker said personnel who have not previously rated should participate in one of the scheduled webinars on either March 1<sup>st</sup> at 1:00 p.m. or March 3<sup>rd</sup> at 9:00 a.m. Skinker distributed information to members via email.

HPMS/Traffic Counts – Skinker explained that FHWA has requested additional supplemental data. Staff will be seeking assistance from each community to help address this requirement.

Model Network Update – Staff will begin working on the model update and will be requesting traffic counts from local jurisdictions.

Other/Adjourn – There being no further business the meeting adjourned at approximately 5:15 p.m.

**COMPOSITE ATTENDANCE RECORD  
TRANSPORTATION REVIEW COMMITTEE 2011**

C=Cancelled  
A=Alternate  
A1=1st Alternate  
A2=2nd Alternate  
A3=3rd Alternate

GOVERNMENTAL UNIT/AGENCY	MONTH/DAY												TOTAL	
	1/12	2/9	3/9	4/13	5/11	6/22	7/20	8/10	9/14	10/12	11/9	12/7		
Clinton County: Clinton County Road Commission	C	X												
Eaton County: Pizzo Tennis Commission EATRAN	C C C	X X X												
Ingham County: Beard McGrain Veenstra Commission Dravenstatt-Moeri	C C C C	X X X X												
Lansing City: Wood Yorko	C C	X X												
CATA Monsma	C	X												
MDOT: McBurrows	C	X												
<b>TOTAL VOTING MEMBERS</b>		12												
<u>NON VOTING MEMBERS:</u> CATA: D Alexander J Ball (May 2010) N Wilson (A-1)	C	X												
EATRAN: Webb	C													
CRAA: Daigle	C													
FHWA: Tupica	C													
MDNR: Rusch	C													
<b>TOTAL</b>		13												

Others in attendance: