



TRI-COUNTY REGIONAL PLANNING COMMISSION

Planning for People in the Greater Lansing Region Since 1956

MINUTES

TRI-COUNTY REGIONAL PLANNING COMMISSION

2011 OFFICERS

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EXECUTIVE DIRECTOR

Susan M.C. Pigg, CEcD

Date: October 26, 2011 (Wednesday) at 7:30 p.m.
Place: Southside Community Center, Community Center Room
5825 Wise Road, Lansing MI 48911

CALL TO ORDER - PLEDGE OF ALLEGIANCE – ROLL CALL

Ch/Pohl called the meeting to order at approximately 7:35 p.m. and led the assembly in the Pledge of Allegiance.

Approval of Agenda and Minutes of September 28, 2011

It was MOVED by C/Baker, SUPPORTED by C/Monsma, to approve the agenda as printed. MOTION CARRIED UNIMOUSLY.

It was MOVED by C/Bauerle, SUPPORTED by C/McGrain, to approve the minutes of September 28, 2011 as printed. MOTION CARRIED UNANIMOUSLY.

PUBLIC COMMENT - None.

COMMUNICATIONS – None. *C/Veenstra arrived.*

PRESENTATION

Urban & Rural Service District Project Update: Land Use Planner, Harmony Gmazel, AICP gave a brief overview of the URSD/USB Committee activities. An “urban service management study” was completed in 2010 and the committee activities with staff have been asking for municipal support and implementation. Gmazel provided a memo outlining the study recommendations and committee goals. She listed communities who are interested in the study and adopting its recommendations. *C/Houghton arrived.* Gmazel said the study focuses on the urban core area of the region. Gmazel will follow up with communities who seek a better understanding of the study. The committee provides for communities to come together and proactively discuss water/sewer/development issues and how the report can be used as a planning tool. This effort will help reinforce existing plans and encourage urban redevelopment. The Commission discussed involving the public, developers, and anyone who may be impacted by these decisions. Staff will provide a clear explanation of the committee’s goals when asking for local support.

C/Veenstra gave an update on the Meridian Twp. study adoption.

Overview of HUD Sustainable Communities Grant Application: Gmazel provided an abstract of the application that TCRPC submitted on behalf of its partners for a \$3M planning grant to the U.S. Department of Housing and Urban Development. We proposed 9 projects from the previous (2004) initiative “**Regional Growth Choices for Our Future.**” A HUD grant would help build these programs with new and established partnerships for projects: 1) develop a comprehensive fair and affordable housing plan; 2) develop a regional affordable housing study; 3) establish a community reinvestment fund to build

(Over)

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capacity and engage marginalized populations in the process; 4) develop an energy audit study to build capacity; 5) build capacity for a regional urban services management area; 6) promote a multi-faceted and prioritized green infrastructure system using the 2009 Greening Mid-Michigan vision; 7) build capacity for complete streets planning and implementation and safe routes to schools engagement; 9) create an online portal for sharing information, evaluating and promoting sustainability that includes a health impact assessment and energy audit tool.

DIRECTORS REPORT

Ms. Pigg has kept the Commission informed on a number of projects. She said we are making progress with move activities and asked members to be patient with us as we move. We are scheduled to physically move on Nov. 22nd. Staff will minimize project activities and presentations during the move. We are starting to pack the office and will continue to function during this process. Our phone, fax, web address and emails will remain the same.

COMMITTEE REPORTS

Executive Committee – Ch/Pohl reported on the October 19, 2011 meeting.

1) Resolution to Form a Regional Brownfields Assessment Coalition

Ms. Pigg reported that all three counties have approved resolutions to form this coalition. It was MOVED by C/Wood, SUPPORTED by C/Dravenstatt-Moceri, to adopt the resolution to form a Regional Brownfields Assessment Coalition where TCRPC will serve as the lead applicant for an EPA grant, and if awarded, will administer the program. MOTION CARRIED UNANIMOUSLY.

2) Resolution to Contract with Layton & Richardson to Perform the 2011 Audit

It was MOVED by C/Martin, SUPPORTED by C/Tennis, to adopt the resolution to contract with Layton & Richardson to perform the FY 2011 audit. MOTION CARRIED UNANIMOUSLY. Commissioners suggested seeking bids from other firms next year to invite new eyes on our finance processes.

3) Resolution Regarding Draft Regional Councils Legislation

The Commission previously discussed the draft legislation and the significant impacts to regional planning agencies. C/Veenstra suggested that language in the resolution state that the Commission is “opposed” to this legislation. C/Wood said the Executive Committee recommends the resolution be adopted as presented. C/Wood MOVED, C/McGrain SUPPORTED, to adopt the resolution stating the Commission’s position on the draft Regional Councils legislation as presented.

C/Veenstra MOVED to change language to “opposed,” C/Holman SUPPORTED. MOTION TO AMEND FAILED. MOTION CARRIED UNANIMOUSLY to adopt the resolution as presented.

Transportation – C/Monsma reported on the October 12, 2011 meeting.

1) TIP Amendment – City of Lansing, Washington Street

Move 2012 Clippert St. (Grand River to Saginaw) to the illustrative list and reprogram \$275,000 STP federal funds to the Washington St. (Malcolm X to Barnes) project in the TIP. Washington St. will increase by one block, with related scope changes for sewer and street reconstruction (locally funded). It was MOVED by C/Monsma, SUPPORTED by C/McGrain, to approve the City of Lansing’s requested 2011-2014 TIP amendments. MOTION CARRIED UNANIMOUSLY.

- 2) TIP Illustrative List Amendment – CATA, “mini-hybrid fan kits”
Add nine “mini-hybrid fan kits” funded by a Clean Fuels Grant of \$135,000 total (\$108,000 federal and \$27,000 local match). These are discretionary funds and the “mini-fans” would improve fuel economy on existing hybrid buses. It was MOVED by C/Monsma, SUPPORTED by C/Veenstra, to approve adding CATA’s project to the 2011-2014 TIP illustrative list pending award. MOTION CARRIED UNANIMOUSLY.

- 3) TIP Illustrative List Amendment – MDOT, various projects
Add seven new projects to 2012 and adjust year of construction on two others. New projects include final landscaping at two rest areas, a safety general program, patches on I-96, resurfacing on M-36, rehabilitation of two structures on I-96 and wetland mitigation. Five bridge and culvert replacements on M-50 are being moved from 2013 to 2012 and a ramp project on M-50 originally scheduled for 2011 is moving to 2013. It was MOVED by C/Monsma, SUPPORTED by C/Tennis, to approve adding MDOT’s requested amendments to the 2011-2014 TIP. MOTION CARRIED UNANIMOUSLY.

C/Wood made a recommendation to MDOT on landscaping details and encouraged them to consider “no mow” mix options to help with lawn maintenance, to save time and money. Paul Lott, MDOT TSC, will pass this along to the roadside maintenance staff.

- 4) TIP Amendments – Ingham County Road Commission, Haslett Rd.
Transfer funds from a 2013 Lake Lansing Rd. (Lac du Mont to Marsh) project to a 2012 Haslett Rd. project, which will be advance constructed in 2012 at no change in cost, but the Haslett Rd. termini will expand to Park Lake Rd. to the CN Railroad (previously Haslett - Okemos to Marsh Rd.) It was MOVED by C/Monsma, SUPPORTED by C/Veenstra, to approve the Ingham County Road Commission’s requested amendments to the 2011-2014 TIP. MOTION CARRIED UNANIMOUSLY.

Finance Committee – C/Wood reported on the October 26, 2011 Finance Committee meeting.

- 1) Financial Report – August and September

It was noted that the August report was received and place on file at the September TCRPC meeting.

It was MOVED by C/Wood, SUPPORTED by C/McGrain, to receive and place the September financial report on file. It was suggested that quarterly reports be labeled. Information on the fund balance was enclosed. MOTION CARRIED UNANIMOUSLY.

PUBLIC COMMENT – None

OTHER - Commissioners commented on the helpful staff and nice meeting accommodations and thanked the Center and C/Wood for arranging the location.

There being no further business the meeting adjourned at 8:35 p.m.

2011 Commission Attendance Record

X = Present C = Cancelled

Commissioner		MEETING DATE												Total
		1/26	2/23	3/23	4/27	5/25	6/29	7/27	8/24	9/28	10/26	11/17	12/14	
Clinton County	Russel Bauerle	X	X	X	X	X	X	X	C	X	X			
	Larry Martin	X	X	X	X	X	X	X	C	X	X			
	David Pohl	X	X	X	X	X	X	X	C	X	X			
Eaton County	Howard Pizzo	X	X	X	X		X	X	C	X				
	Daryl Baker	X	X	X	X	X	X	X	C	X	X			
	John Boles	X		X	X	X		X	C		X			
	Jim Osieczonek	X	X	X	X	X	X	X	C	X	X			
	Darrell Tennis	X	X	X		X	X	X	C	X	X			
Ingham County	Dianne Holman	X	X	X	X	X	X	X	C	X	X			
	John Veenstra	X	X	X	X	X	X	X	C	X	X			
	Kevin Beard		X		X	X	X	X	C	X	X			
	James Dravenstatt-Moceri	X	X	X	X	X	X	X	C	X	X			
	Brian McGrain	X	X	X	X		X	X	C	X	X			
City of Lansing	Tina Houghton	X			X	X		X	C		X			
	Ralph Monsma	X			X	X	X	X	C	X	X			
	Jessica Yorke			X	X	X		X	C					
	Shirley Rodgers	X	X			X		X	C	X				
	Carol Wood	X	X	X	X	X	X	X	C		X			
MDOT	Denise Jackson	X	X	X	X		X	X	C	X	X			
TOTAL	19	17	15	15	17	16	15	19	C	15	16			

Others:

January 27, 2011: J. Coleman, S. Pigg, TCRPC Staff; Outgoing Commissioner, M. Small
February 23, 2011: S. Pigg., TCRPC Staff; J. Forell, Eaton Co; J. Ball, CATA; P. Lott, MDOT, J. Canham, Alfred Benesch & Company
March 23, 2011: S. Pigg, TCRPC Staff; B. Kittle, Munetrix; J. Ball, CATA
April 27, 2011: S. Pigg, TCRPC Staff; C. Gamble, City of Lansing; Citizens: R. Kibbey, D. and S. Kosinski, D. Crispin, C. and C. Bond, S. Crispin, D. Skittenhelm, D. Eldred, M. Unsworth, L. Provencher, W. Ballinger, J. Wright, K. Dunbar, O. Norkin, R. Neuner, J. Schubel; R. Watkins, Delta Twp; T. Masseur, Lansing Twp; B. Ballou, ECRC; A. Balaskoritz, City Pulse.
May 25, 2011: S. Pigg, TCRPC Staff; C. Hudson, G. Puente, D. McBurrows and P. Lott, MDOT; K. Zachary and D. Williams, FHWA; J. Ball, CATA; O. Norkin, Michigan Flyer/Indian Trails.
June 29, 2011: S. Pigg, TCRPC Staff; J. Day-LaBo, MDOT-DBG; P. Lott, MDOT; J. Ball, CATA; M. Unworthy, Mid-Michigan Active Transportation Coalition.
July 27, 2011: S. Pigg, TCRPC Staff; M. Brinkley, Lansing Township; D. and S. Kosinski, C. Bond, S. and D. Crispin, J. Pearl-Wright, CAEMA; B. Coughlin, CCEA; J. Ruestman, P. Lott, D. McBurrows, MDOT; G. Mackay, O. Norkin, D. Moore, K. James, D. Robinson, M. Holoweiko, D. Collier, Indian Trails/MI Flyer, Inc.; J. Ball, CATA; J. Powers, Mid-MEAC; L. Hladki, GLCVB; T. Daman, B. Case, LRCC; B. Selig, M. Daigle, CRAA; C. Holman, GLBM; R. Rasmussen, citizen; R. Woodstock, Mid-Michigan Bus Travel.
September 28, 2011: S. Pigg, TCRPC Staff; R. Selig, CRAA; J. Ball, CATA; M. Horste, Senator Levin's Office.
October 26, 2011: S. Pigg, TCRPC Staff; Paul Lott, MDOT