



TRI-COUNTY REGIONAL PLANNING COMMISSION

Planning for People in the Greater Lansing Region Since 1956

MINUTES

Capital Area Regional Transportation Study (CARTS) Technical Committee

2011 OFFICERS

CHAIRPERSON

David Pohl, Clinton County

VICE-CHAIRPERSON

Howard Pizzo, Eaton County

TREASURER

Carol Wood, City of Lansing

SECRETARY

Dianne Holman, Ingham County

COMMISSIONERS

Clinton County

Russel Bauerle

Larry Martin

David Pohl

Eaton County

Daryl Baker

John Boles

Jim Osieczonek

Howard Pizzo

Darrell Tennis

Ingham County

Kevin Beard

James Dravenstatt-Moceri

Dianne Holman

Brian McGrain

John Veenstra

City of Lansing

Tina Houghton

Ralph Monsma

Shirley M. Rodgers

Carol Wood

Jessica Yorko

Michigan Department of Transportation

Denise Jackson

EX-OFFICIO

City of Lansing Mayor

Clinton, Eaton and Ingham

County Chairpersons

EXECUTIVE DIRECTOR

Susan M.C. Pigg, CEcD

Date: September 6, 2011 (Tuesday) at 9:30 a.m.
Place: Ingham County Human Services Building, Conf. Rm. D/E
5303 S. Cedar Street, Lansing MI 48910

Attendance: See attached attendance sheet.

Staff Present: Susan M.C. Pigg, Executive Director
Paul Hamilton, Steve Skinker, Maria Habba

Ch/Conklin called the meeting to order at 9:30 a.m.

I. Introductions/Minutes

It was MOVED by Martin, SUPPORTED by Armentrout, to approve the July 5, 2011 minutes as presented. MOTION CARRIED UNANIMOUSLY.

II. Proposed TIP and Illustrative List Amendments

- A. Clinton County: Adjusting segments of Turner Rd. to be constructed in 2012-2013, adjusts costs, adds advance construct and removes Turner from Stoll to Clark Rd., placing it on the illustrative list, with no change in total funds.** Armentrout said they're requesting to shift funds to start construction near the south end and work their way north. It was MOVED by Hannahs, SUPPORTED by Martin, to recommend approval of Clinton County's requested TIP amendments to the TRC. MOTION CARRIED UNANIMOUSLY.
- B. City of St. Johns: Adds Tolles, Technical and Zeeb Drives as a potential TEDF Category F project to the illustrative list at a total cost of \$395,800 (\$221,800 Category F; \$174,000 local).** It was MOVED by Armentrout, SUPPORTED by Hannahs, to recommend to the TRC approval of adding the City of St. Johns project to the 2011-2014 TIP illustrative list pending award. MOTION CARRIED UNANIMOUSLY.
- C. Clinton Transit: Adds a State of Good Repair grant for a 36,000 square foot bus storage facility (\$1,152,000 fed) and a 3,000 square foot intermodal station (\$92,400 fed) to the illustrative list pending award.** Clinton Transit distributed this request. It was MOVED by Armentrout, SUPPORTED by Martin, to recommend to the TRC approval of adding the Clinton Transit project to the 2011-2014 TIP illustrative list pending award. MOTION CARRIED UNANIMOUSLY.
- D. Administrative Amendments:** Staff reported on administrative adjustments to the 2011-2014 TIP. The City of Lansing's TCSP grant for the Reo project was awarded and so the project was advanced into the TIP. CATA's project for new bike racks on buses was advanced into the TIP with a match to come through the Tri-County Bicycle Association. Changes were made to Clinton Transit's operating costs and MichiVan adjustments were made.

III. Nominations for 2011-2012 Chair and Vice Chair

T. Sneathen and B. Conklin volunteered for leadership roles. It was MOVED by Armentrout, SUPPORTED by Lacasse, that nominations be closed and a unanimous ballot be cast for Todd Sneathen as Chair and Bill Conklin as Vice Chair. MOTION CARRIED UNANIMOUSLY. Sneathen assumed the Chair.

IV. Status of Projects

Members reported the following projects status.

2011 Urban STP Projects

- ECRC, Michigan Avenue (Canal to Creyts) – Obligated.
- ICRC, Waverly Road (bridge over I-96 to 50 feet south of Jolly) – Obligated.
- Lansing, Clippert Street (Saginaw to Michigan) and (Michigan to Kalamazoo) – South section complete, now working on north section.

2011 CMAQ Projects

- Lansing, Waverly (Jolly to Moores River) – Two right-of-entries to be signed, expecting obligation.
- Lansing (MLK and Willow Intersection) – Obligated, info has not been received.
- Round-about (Park Lake Road at Burcham Drive) – One parcel right-of-way is going into condemnation (filed last week). ICRC will discuss issues with MDOT/FHWA, they hope to obligate by Sept. 21 and 22. Conklin recommends that we keep this project on the list. Obligation deadline dates were discussed.

It was MOVED by Maleck, SUPPORTED by Severy, to recommend that if ICRC is unable to obligate funds by Sept. 14th the City of Lansing and ICRC will initiate alternative projects to avoid the loss of funds to the region. MOTION CARRIED UNANIMOUSLY.

V. New TIP Amendment Schedule

Hamilton reviewed the new schedule noting that there are now two week blocks for both MDOT and FHWA approval. Contact Paul or Steve with any questions. T. Maleck said MSU will begin working on major construction projects related to the FRIB and discussed integrated planning, especially related to air quality and Long Range Plan updates. There was discussion on maintaining air quality conformity for the region. Staff is evaluating the impacts of using the new MOVES model required after March 2012. B. Conklin suggested that ICRC, City of East Lansing, MSU and others meet to discuss coordination around MSU projects. Ms. Pigg will contact MSU.

There was discussion and a request for all members to review their own projects in the LRP to make sure they are consistent with current plans.

VI. Asset Management Presentation

Brian Sanada, MDOT Transportation Asset Management Council (TAMC) Coordinator, presented current TAMC activities and explained the asset management process as a tool to guide road maintenance. Asset Management is a collection of roadway and traffic data that is used to manage the state's assets. TAMC was created as a single venue to express issues to be conveyed to the Legislature. TAMC includes representation from the Michigan Municipal League, Michigan County Road Association, Michigan Association of Regions, Michigan Department of Transportation, Michigan Township Association and Michigan Association of Counties. MPO's are asked to work with local units to collect PASER ratings of the federal aid road system. The TAMC believes that they can slow the deterioration of roads with this data by applying asset management principles. Please visit the TAMC dashboard at

<http://tamc.mcgi.state.mi.us/MITRP/Data/paserdashboard.aspx> for more details on pavement and bridge conditions. Mr. Sanada briefly described the benefits of having a local asset management plan, which includes flexibility for cities and villages to use Act 51 funds on their local roads. A sample asset management plan was provided in packets.

VII. **Status Reports/Other**

- REMI/Employment Data – Draft county level population and employment forecasts generated from the REMI model were received. Staff will review data and submit comments. Final data should be available in December for the next plan update.
- Safe Routes to Schools – In consultation with MDOT, Hamilton has developed a proposal to fund a safety engineer position at TCRPC to evaluate all schools in the region. A draft proposal will be presented to the TCRPC Executive Committee for information.
- Reauthorization Update – Hamilton said a six month extension passed through the House and will go before the Senate. Hamilton encouraged members to contact their Congressional leaders and reminded everyone to submit projects early.
- Office Move – Hamilton said the TCRPC Commission has authorized the Executive Committee to seek new TCRPC offices pending Commission approval.
- MDOT County Summits – Summits will all be held at 9 a.m. October 25th - ICRC; October 27th ECRC; November 3rd CCRC. MDOT distributed a joint letter signed by Steven Bower, MDOT and Susan M.C. Pigg, TCRPC. Hamilton encouraged attendance to discuss past, present and future projects.
- Sustainable Communities Grant – TCRPC worked with over 40 partners to submit a pre-app for \$3M and was invited to submit a full proposal, due at the end of September.

VIII. **Other/Adjourn**

There being no further business the meeting adjourned at 11:15 a.m.

COMPOSITE ATTENDANCE RECORD: 2011 CARTS TECHNICAL COMMITTEE

D = Delegate
A = Alternate
A-1 = 1st Alt.

A-2 = 2nd Alt.
A-3 = 3rd Alt.
C = Cancelled

GOVERNMENTAL UNIT/AGENCY & DELEGATE	MONTH/DAY												
	1/4	2/1	3/1	4/5	5/3	6/14	7/5	8/2	9/6	10/4	11/1	11/29	Total
Bath Township - J Foulds - D - T Feltman - A	C		C					C					
Clinton County Rd Comm - J Pulver - D - D Armentrout - A1 - A Gove - A2	C	A1	C	D	D	D	D	C	A1				
Bd Comm - L Martin - D - Vacant - A	C	D	C	D	D	D	D	C	D				
Eaton County Rd Comm - B Ballou - D - M Hannahs - A	C	A	C	D	D		A	C	A				
Bd Comm - C Hannold - D	C		C					C					
Bd Comm - D Barr - D - B Ballou - A	C		C			D		C	D				
Ingham County Rd Comm - W Conklin - D - B Peterson - A	C	A	C	D	D	D	A	C	D				
Bd Comm - J Cypher - D - D Holman - A	C	D	C	D	D	D	D	C	D				
E Lansing Community Dev - VACANT - D *** - T Schmitt - A	C		C			D		C					
Public Works - T Sneathen - D - R Lacasse - A	C	A	C	A	D	D	A	C	D				
Lansing Transportation Office - A Kilpatrick - D - M Whisler - A	C	D	C	A	D	D		C	D				
Planning Office - B Johnson - D - B Rieske - A	C		C					C					
Public Service - C Gamble - D - S House - A	C		C	D		D		C					
City Engineer - D Johnson - D - V Rose - A	C		C			D	D	C					

*** Appointment Pending.

COMPOSITE ATTENDANCE RECORD: 2011 CARTS TECHNICAL COMMITTEE

GOVERNMENTAL UNIT/AGENCY & DELEGATE	MONTH/DAY												
	1/4	2/1	3/1	4/5	5/3	6/14	7/5	8/2	9/6	10/4	11/1	11/29	Total
Asst City Engineer - J Dykema – D - A Parry – A	C	D	C	D		D	D	C	D				
Delhi Ch Twp Pub Serv - T. Miller – D - J Elsinga – A	C	D	C					C					
Delta Ch Twp Engr Dept - G Bozek – D (June 11) - J Huard – A	C	D	C					C	D				
DeWitt Ch Twp - R Trent - D - R Taylor – A	C	D	C					C					
Lansing Ch Twp - J Daher – D - M Brinkley– A	C	D	C	A	D			C	D				
Meridian Ch Twp Planning Dept - M Kieselbach – D - G Oranchak – A	C	D	C	D	D	D	D	C	D				
Public Works - R Severy – D - Y Ishraidi – A	C	A	C		D			C	D				
DeWitt City - D. Coss – D *** (Feb 11) - R Miller - A	C		C	A	D			C					
Dimondale - J. Hilliard – D - M. Spittler – A	C		C	D		D		C	D				
Grand Ledge - L LaHaie – D - A = None	C	D	C	D				C					
Mason - M. Colburn – D - D. Heck – A	C	D	C	D	D		D	C					
Capital Reg Airport Authority - M. Daigle – D *** - M Lynn – A	C		C				D	C					
Capital Area Transit Authority - D Alexander –D1 - J. Ball (July) – D2 - N Wilson – A1 - C Edgerly – A2	C	D2 A1	C	D2 A1	D2 A1	D2 A1	D2 A1	C	D2				

*** Appointment Pending.

COMPOSITE ATTENDANCE RECORD: 2011 CARTS TECHNICAL COMMITTEE

GOVERNMENTAL UNIT/AGENCY & DELEGATE	MONTH/DAY												
	1/4	2/1	3/1	4/5	5/3	6/14	7/5	8/2	9/6	10/4	11/1	11/29	Total
Clinton Area Transit System - R M Mason - D - D. Benson - A	C	D	C	D		D	D	C	D				
Eaton County Transit Authority - D. Webb - D - D. Martin - A	C	D	C			D		C	D				
MDNR Air Pollution Control - R Rusch - D - R Irvine - A	C		C					C					
MSU Campus Park & Planning - T Maleck - D - S O'Donnell - A	C	D	C	D	D	D	D	C	D				
MDOT - TSC - S Bower - D - VACANT - A1 - R. Leppala - A2	C	A2	C	A2		D	D	C	D				
MDOT - CCFC Sec. - R. Fowler - D - A = None	C	D	C		D			C	D				
MDOT University Region - P Lott - D - K Martin - A	C	D	C	D	D	D	D	C	D				
TCRPC Susan M.C. Pigg (non-voting) - D P Hamilton - A-1 S Skinker - A-2	C	D	C	A1	A1	A1	D	C	D				
FAA District Office Vacant (non-voting)	C		C					C					
FHWA-Division Office Region V A. Pickard (non voting) - D (March) VACANT - A1 D. Cameron - A2	C	D	C	D		A	D	C					
FTA-Regional Office Chicago R. Stewart McKenzie (non-voting)	C		C					C					
Total Voting Membership	C	24	C	21	17	20	17	C	21				
Total Membership Present	C	25	C	23	18	22	19	C	22				

*** Appointment Pending.

COMPOSITE ATTENDANCE RECORD: 2011 CARTS TECHNICAL COMMITTEE

Others Present

<p>January 4, 2011 – Meeting was cancelled.</p>	<p>February 1, 2011 – Paul Hamilton, TCRPC; David Pohl, Clinton County Board of Commissioners/TCRPC Chair; Gerrad Godley, C2AE (Williamston/Eaton Rapids); Ray Lenze, MDOT; Jeffrey Stephens, City of St. Johns; Doug Christensen, Auburn Dalle; Amy Schoonover, City of Charlotte.</p>	<p>March 1, 2011 – Meeting was cancelled.</p>
<p>April 5, 2011 – Bob Peterson, ICRC; Cheryl Hudson, MDOT; Noelle Tobias, Delhi Charter Township; Doug Christensen, Auburn Dalle; Amy Schoonover, City of Charlotte; Gerrad Godley, C2AE (Williamston/Eaton Rapids); Alexis Vertalka, MichiVan; Griffin Rivers, Citizen; Jeffrey Stephens, City of St. Johns; Mathew Hannahs, ECRC; Dan Armentrout, CCRC; W.J. Ballenger, Citizen; Gary Bozek, Delta Charter Township.</p>	<p>May 3, 2011 – Don Skittenhelm, Citizens Against Extending Michigan Avenue (CAEMA); Carl Bond, CAEMA; Rich Miller, City of DeWitt; Dan Armentrout, CCRC; Jeffrey Stephens, City of St. Johns; Amy Schoonover, City of Charlotte; Gerrad Godley, C2AE (Williamston/Eaton Rapids); Ron Lacasse, City of East Lansing; Gary Bozek, Delta Charter Township; Ralph Monsma, TCRPC Commissioner/CATA Board Member; Alexis Vertalka, MichiVan; Michelle Romano Rockwood, MichiVan.</p>	<p>June 14, 2011 – Dan Armentrout, CCRC; Jeffrey Stephens, City of St. Johns; Gerrad Godley, C2AE (Williamston/Eaton Rapids); Mary Finch, FHWA; Jeanne Day-LaBo, MDOT-DBE Program; Ody Norkin, Michigan Flyer, LLC; Gary Bozek, Delta Charter Township; Angie Payne, VPSI, Inc/MichiVan.</p>
<p>July 5, 2011 –Noelle Tobias, Delhi Charter Township; Roger Marks, C2AE; Jeffrey Stephens, City of St. Johns; Rob Pearson, MDOT; Chad Cushman, Indian Trails; Ody Norkin, Michigan Flyer; Mark Holoweiko, Citizen; Chris Holman, GLBM/MBN; Amy Schoonover, City of Charlotte.</p>	<p>September 6, 2011 – Gerrad Godley, C2AE (Williamston/Eaton Rapids); Jeffrey Stephens, City of St. Johns; Ron Lacasse, City of East Lansing; Brian Sanada, MDOT/TAMC; Alexis Vertalka, MichiVan.</p>	