



# TRI-COUNTY REGIONAL PLANNING COMMISSION

Planning for People in the Greater Lansing Region Since 1956

## MINUTES

### Capital Area Regional Transportation Study (CARTS) Technical Committee

#### 2011 OFFICERS

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##### VICE-CHAIRPERSON

Howard Pizzo, Eaton County

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##### EXECUTIVE DIRECTOR

Susan M.C. Pigg, CEcD

Date: February 1, 2011 (Tuesday) at 9:30 a.m.  
Place: Ingham County Human Services Building, Conference Room D/E  
5303 S. Cedar Street, Lansing MI 48910  
Attendance: See attached attendance sheet.  
Staff Present: Paul Hamilton, Chief Transportation Planner  
Steve Skinker, Transportation Planner  
Maria Habba, Executive Assistant

The meeting was called to order by VCh/Cypher at approximately 9:30 a.m.

#### I. Minutes

It was MOVED by Martin and SUPPORTED by Armentrout, to approve the November 30, 2010 minutes as corrected. Peterson provided corrections to Page 4 regarding the status of the roundabout on Park Lake Road at Burcham Drive. Peterson said the design is underway and going through the public comment process. Staff noted the corrections. MOTION CARRIED UNANIMOUSLY.

#### II. Introductions

Everyone present introduced themselves.

#### III. Status of Projects

Skinker invited status reports for 2011 projects. Members reported the following:  
2011 Urban STP Projects

- CCRC, Clark Road (Watson to Webster) – G.I. is complete and project was let.
- ECRC, St. Joe Highway (Canal to Broadbent) – To be moved with Michigan Avenue project.
- ECRC, Nixon Road (St. Joe to Rockbridge – AC job) – Complete.
- Grand Ledge, De Groff Street (M-43 to Edwards) – On track for May bid letting.
- ECRC, Michigan Avenue (Canal to Creyts) – Public hearing 3/3; submitting for G.I. review.
- ICRC, Waverly Road (bridge over I-96 to 50 feet south of Jolly) – Under design.
- Lansing, Clippert Street (Saginaw to Michigan) and (Michigan to Kalamazoo) – Final plans submitted in February; anticipating May bid letting.
- Lansing, Jolly Road (Aurelius to Dunckel) – Project was obligated, in December bid letting.

(Over)

- Lansing, Turner Street (Sheridan to Carrier) – Packaged with Clippert Street; anticipating May bid letting.
- Lansing, Pennsylvania Avenue (Miller to Cedar) – Submitted for G.I. in December, obligation anticipated February 2011.

#### 2011 CMAQ Projects

- Clinton Transit, Bus Facility Construction – Determined to be non-eligible; funding redirected by TIP amendment to CATA hybrid bus purchase; flexing of bus purchase anticipated February 2011.
- CATA, Public Education and Clean Commute Options – Required administrative amendment to move the line item over.
- Lansing, Waverly (Jolly to Moores River) – Under design, looking at June obligation with construction next spring.
- Lansing (MLK and Willow) Intersection – Under design, plan June obligation, spring construction.
- Round-about (Park Lake Road at Burcham Drive) – Design underway and public review underway.
- St. Johns, Townsend Road – Obligated, March or April letting.

#### IV. TIP Amendments and Related Items

- A. Rural Task Force of CARTS Recommendations – Rural Task Force Chair Peterson reported that the Committee met at 8:45 a.m. to consider TIP amendments and proposed changes to the county balance sheets as follows. Clinton County: A \$12,000 line item was omitted for transit in 2011 (the amount was present in 2014). This line item will be put back in 2011 for a new balance of \$74,000. The line item description was also changed to, “new construction facility, security and defense and facility office equipment.” Eaton County requests a change to add force account sealcoat projects in 2011, thereby moving existing and subsequent projects back one year. The Clinton County Road Commission requests that the 2011 Wright Road project be changed from \$310,000 to \$110,000 in Rural STP funding. Ingham County requests that its 2014 countywide chipseal project be changed from \$477,000 Rural STP to \$96,000 RSTP and \$381,000 State “D.” Ch/Peterson recommended approval of the county balance sheets as amended by the Rural Task Force. It was MOVED by Mason, SUPPORTED by Hannahs, to recommend approval of amending the county balance sheets. MOTION CARRIED UNANIMOUSLY.
- B. Meridian Township Enhancement Application – Younes Ishraidi, Meridian Charter Township, explained that they are submitting an enhancement application for a pathway and boardwalk along Okemos Road. It was MOVED by Peterson, SUPPORTED by Williams, to recommend approval of placing this project on the TIP illustrative list. MOTION CARRIED UNANIMOUSLY.
- C. Delhi Township Non-Motorized Pathway – Enclosed was a description of the proposed North Trail Connector that would extend an existing path in Holt from Willoughby Road along Sycamore Creek to the Lansing River Trail. The path currently ends at Jolly Road. This project is estimated to cost \$2.9 million. The Township’s intent is to request an enhancement grant for \$1 million and to seek a DNR grant for \$500,000. The DDA has pledged the balance. Colburn commented that this pathway is a critical link to the southern part of the county. It was MOVED by Peterson, SUPPORTED by Hannahs, to recommend adding this project to the TIP illustrative list pending award. MOTION CARRIED UNANIMOUSLY.

D. Adjustments and Clarifications to 2011 CMAQ Projects – CATA’s adjustments and clarification requests for their 2011 CMAQ projects were enclosed. Hamilton briefed the Committee on the CMAQ program as follows. Clinton Transit’s facility expansion was determined to be not eligible for CMAQ funds (\$345,000) by FHWA. MDOT’s listing of projects from TCRPC did not include the project for the City of Lansing, MLK to Willow (reconstruction) for \$120,000. We were also over programmed by \$70,000 and we had a contingency project for CATA hybrid buses, which has already been approved. The balance is being applied to a bus. Permission was also given to use CMAQ funds at a 100% federal level for the Clean Commute program. It was MOVED by Mason, SUPPORTED by Hannahs, for staff to continue moving forward with these administrative amendments. MOTION CARRIED UNANIMOUSLY.

E. Adjustments and Clarifications on the Small Urban Program of Projects – Skinker distributed a list of projects, MDOT’s selections for the Small Urban program, and an excerpt from the January 29, 2010 STP Subcommittee meeting minutes. Projects selected for funding will be moved administratively from the illustrative list into the TIP. Peterson requested that the Zimmer Road project selected for award in 2012 be moved to 2013. It was MOVED by Hannahs, SUPPORTED by Armentrout, to move the N. Zimmer Road project (Red Cedar River to Sherwood) from 2012 to 2013. MOTION CARRIED UNANIMOUSLY.

Skinker noted that the North Sheldon (from Foote to Amity) project in Charlotte was actually next in line to receive ARRA funds and the award was erroneously given to Potterville (Main Street, Dunbar to Hartel and Dawn Court to Lansing Road). MDOT staff indicated that they will follow the MPO’s intent. The Committee confirmed their intent to award the Charlotte project as recommended by the STP Subcommittee in January 2010. It was MOVED by Hannahs, SUPPORTED by Peterson, to correct the MDOT list to award the Charlotte project in 2013 instead of the Potterville project. MOTION CARRIED UNANIMOUSLY.

Schoonover asked to switch the Sheldon Street project with ICRC’s postponed project on Zimmer Road (Williamston area), moving Sheldon to 2012, since Peterson had moved his project to 2013. Peterson amended the motion to move Charlotte’s project from 2013 to 2012 if feasible. Hannahs accepted the friendly amendment.

Clinton Transit requested a description change to their small urban project in 2011 and to add two buses as awarded through the State of Good Repair for public transit systems. Lenze reminded members that TIP amendments will not be acted on until March 4<sup>th</sup>.

It was MOVED by Mason, SUPPORTED by Trent, to make the Clinton Transit adjustments to the 2011-2014 TIP. MOTION CARRIED UNANIMOUSLY

F. CATA 5311 Adjustments – It was MOVED by Peterson, SUPPORTED by Mason, to accept the adjustments to the 2011 Section 5311 Operating Funds for CATA. MOTION CARRIED UNANIMOUSLY.

G. Other – Lott distributed a request to adjust the cost on the Potterville Rest Area. This project was approved in the last TIP amendment. It was MOVED by Lenze, SUPPORTED by Armentrout, to recommend approval of adjusting the cost estimate for the MDOT Potterville Rest Area in the 2011-2014 TIP. MOTION CARRIED UNANIMOUSLY.

V. **Status Reports/Other**

- TCRPC Executive Director – Susan M.C. Pigg introduced herself. The Committee welcomed Ms. Pigg.
- Michigan/Grand River Corridor Study – The CATA board will make a decision on a locally preferred alternative in February.
- ITS Architecture Update – Skinker said there is still an opportunity to review the report on the ITS Architecture website and submit comments. We will adopt this document for future plan updates and for determining consistency.
- 2011 Designing Healthy Livable Communities Conference – DHLC has set the event for June 6-7 at the Lansing Center, which conflicts with the regular CARTS meeting. It was MOVED by Ball, SUPPORTED by Daher, to move the June 7 CARTS meeting to June 14. MOTION CARRIED UNANIMOUSLY.
- ADA Training – Hamilton has entered into negotiations with MDOT to host another training session on Wednesday, April 20 at the Hannah Center in East Lansing. Admission is free. Trainers from the Association of Bicycle and Pedestrian Professionals will provide instructions on ADA requirements. The training will be policy oriented in the morning and design oriented after noon.
- Title VI/DBE Requirements – Fowler will arrange for a presentation at the next Committee meeting on these requirements.
- Asset Management – Annual Internet Reporting Tool (IRT) training will be held at Delta Township Hall Thursday, February 17 at 1:00 p.m. PASER training will be held on March 30<sup>th</sup> at LCC West.
- HPMS/Traffic Counts – Highway Performance Monitoring System data is an annual federal requirement with new supplemental information beginning in 2010. Skinker said additional information is still needed from Dimondale, Grand Ledge, City of Lansing, City of Mason and MSU. Hamilton said the entire federal aid system is subject to this requirement.
- Model Network Update – Staff began discussion with MDOT on the schedule and schedule and work scope for the next model update and Long Range Plan. Staff will ask communities to check network maps and provide a second round of counts.
- Other/Adjourn – There being no further business the meeting was adjourned at 10:40 a.m.

**COMPOSITE ATTENDANCE RECORD: 2011 CARTS TECHNICAL COMMITTEE**

D = Delegate  
A = Alternate  
A-1 = 1st Alt.

A-2 = 2nd Alt.  
A-3 = 3rd Alt.  
C = Cancelled

| GOVERNMENTAL UNIT/AGENCY & DELEGATE                                                 | MONTH/DAY |     |     |     |     |      |     |     |     |      |      |       |       |
|-------------------------------------------------------------------------------------|-----------|-----|-----|-----|-----|------|-----|-----|-----|------|------|-------|-------|
|                                                                                     | 1/4       | 2/1 | 3/1 | 4/5 | 5/3 | 6/14 | 7/5 | 8/2 | 9/6 | 10/4 | 11/1 | 11/29 | Total |
| Bath Township<br>- J Foulds - D<br>- T Feltman - A                                  | C         |     |     |     |     |      |     |     |     |      |      |       |       |
| Clinton County<br>Rd Comm<br>- J Pulver - D<br>- D Armentrout - A1<br>- A Gove - A2 | C         | A1  |     |     |     |      |     |     |     |      |      |       |       |
| Bd Comm<br>- L Martin - D<br>- Vacant - A                                           | C         | D   |     |     |     |      |     |     |     |      |      |       |       |
| Eaton County<br>Rd Comm<br>- B Ballou - D<br>- M Hannahs - A                        | C         | A   |     |     |     |      |     |     |     |      |      |       |       |
| Bd Comm<br>- C Hannold - D                                                          | C         |     |     |     |     |      |     |     |     |      |      |       |       |
| Bd Comm<br>- D Barr - D<br>- B Ballou - A                                           | C         |     |     |     |     |      |     |     |     |      |      |       |       |
| Ingham County<br>Rd Comm<br>- W Conklin - D<br>- B Peterson - A                     | C         | A   |     |     |     |      |     |     |     |      |      |       |       |
| Bd Comm<br>- J Cypher - D<br>- D Holman - A                                         | C         | D   |     |     |     |      |     |     |     |      |      |       |       |
| E Lansing<br>Community Dev<br>- VACANT - D ***<br>- T Schmitt - A                   | C         |     |     |     |     |      |     |     |     |      |      |       |       |
| Public Works<br>- T Sneathen - D<br>- R Lacasse - A                                 | C         | A   |     |     |     |      |     |     |     |      |      |       |       |
| Lansing<br>Transportation Office<br>- A Kilpatrick - D<br>- M Whisler - A           | C         | D   |     |     |     |      |     |     |     |      |      |       |       |
| Planning Office<br>- B Johnson - D<br>- B Rieske - A                                | C         |     |     |     |     |      |     |     |     |      |      |       |       |
| Public Service<br>- C Gamble - D<br>- S House - A                                   | C         |     |     |     |     |      |     |     |     |      |      |       |       |
| City Engineer<br>- D Johnson - D<br>- V Rose - A                                    | C         |     |     |     |     |      |     |     |     |      |      |       |       |

\*\*\* Appointment Pending.

**COMPOSITE ATTENDANCE RECORD: 2011 CARTS TECHNICAL COMMITTEE**

| GOVERNMENTAL UNIT/AGENCY & DELEGATE                                                                                 | MONTH/DAY |          |     |     |     |      |     |     |     |      |      |       | Total |
|---------------------------------------------------------------------------------------------------------------------|-----------|----------|-----|-----|-----|------|-----|-----|-----|------|------|-------|-------|
|                                                                                                                     | 1/4       | 2/1      | 3/1 | 4/5 | 5/3 | 6/14 | 7/5 | 8/2 | 9/6 | 10/4 | 11/1 | 11/29 |       |
| Asst City Engineer<br>- J Dykema - D<br>- A Parry - A                                                               | C         | D        |     |     |     |      |     |     |     |      |      |       |       |
| Delhi Ch Twp<br>Pub Serv<br>- T. Miller - D<br>- J Elsinga - A                                                      | C         | D        |     |     |     |      |     |     |     |      |      |       |       |
| Delta Ch Twp<br>Engr Dept<br>- D Williams - D<br>- D Nimphe - A                                                     | C         | D        |     |     |     |      |     |     |     |      |      |       |       |
| DeWitt Ch Twp<br>- R Trent - D<br>- R Taylor - A                                                                    | C         | D        |     |     |     |      |     |     |     |      |      |       |       |
| Lansing Ch Twp<br>- J Daher - D<br>- M Brinkley- A                                                                  | C         | D        |     |     |     |      |     |     |     |      |      |       |       |
| Meridian Ch Twp<br>Planning Dept<br>- M Kieselbach - D<br>- G Oranchak - A                                          | C         | D        |     |     |     |      |     |     |     |      |      |       |       |
| Public Works<br>- R Severy - D<br>- Y Ishraidi - A                                                                  | C         | A        |     |     |     |      |     |     |     |      |      |       |       |
| DeWitt City<br>- D. Coss - D *** (Feb 11)<br>- R Miller - A                                                         | C         |          |     |     |     |      |     |     |     |      |      |       |       |
| Dimondale<br>- J. Hilliard - D<br>- M. Spittler - A                                                                 | C         |          |     |     |     |      |     |     |     |      |      |       |       |
| Grand Ledge<br>- L LaHaie - D<br>- A = None                                                                         | C         | D        |     |     |     |      |     |     |     |      |      |       |       |
| Mason<br>- M. Colburn - D<br>- D. Heck - A                                                                          | C         | D        |     |     |     |      |     |     |     |      |      |       |       |
| Capital Reg Airport Authority<br>- M. Daigle - D ***<br>- M Lynn - A                                                | C         |          |     |     |     |      |     |     |     |      |      |       |       |
| Capital Area Transit Authority<br>- D Alexander -D1<br>- J. Ball (July) - D2<br>- N Wilson - A1<br>- C Edgerly - A2 | C         | D2<br>A1 |     |     |     |      |     |     |     |      |      |       |       |

\*\*\* Appointment Pending.

**COMPOSITE ATTENDANCE RECORD: 2011 CARTS TECHNICAL COMMITTEE**

| GOVERNMENTAL UNIT/AGENCY & DELEGATE                                                                   | MONTH/DAY |     |     |     |     |      |     |     |     |      |      |       | Total |
|-------------------------------------------------------------------------------------------------------|-----------|-----|-----|-----|-----|------|-----|-----|-----|------|------|-------|-------|
|                                                                                                       | 1/4       | 2/1 | 3/1 | 4/5 | 5/3 | 6/14 | 7/5 | 8/2 | 9/6 | 10/4 | 11/1 | 11/29 |       |
| Clinton Area Transit System - R M Mason - D<br>- D. Benson - A                                        | C         | D   |     |     |     |      |     |     |     |      |      |       |       |
| Eaton County Transit Authority - D. Webb - D<br>- D. Martin - A                                       | C         | D   |     |     |     |      |     |     |     |      |      |       |       |
| MDNR Air Pollution Control - R Rusch - D<br>- J Schroeder - A                                         | C         |     |     |     |     |      |     |     |     |      |      |       |       |
| MSU Campus Park & Planning<br>- T Maleck - D<br>- S Fox - A                                           | C         | D   |     |     |     |      |     |     |     |      |      |       |       |
| MDOT - TSC<br>- S Bower - D<br>- VACANT - A1<br>- R. Leppala - A2                                     | C         | A2  |     |     |     |      |     |     |     |      |      |       |       |
| MDOT - CCFC Sec.<br>- R. Fowler - D<br>- A = None                                                     | C         | D   |     |     |     |      |     |     |     |      |      |       |       |
| MDOT University Region<br>- P Lott - D<br>- K Martin - A                                              | C         | D   |     |     |     |      |     |     |     |      |      |       |       |
| TCRPC<br>Susan M.C. Pigg (non-voting) - D<br>P Hamilton - A-1<br>S Skinker - A-2                      | C         | D   |     |     |     |      |     |     |     |      |      |       |       |
| FAA District Office<br>Vacant (non-voting)                                                            | C         |     |     |     |     |      |     |     |     |      |      |       |       |
| FHWA-Division Office Region V<br>A Pickard (non voting) - D (March)<br>VACANT - A1<br>D. Cameron - A2 | C         | D   |     |     |     |      |     |     |     |      |      |       |       |
| FTA-Regional Office Chicago<br>R. Stewart McKenzie (non-voting)                                       | C         |     |     |     |     |      |     |     |     |      |      |       |       |
| Total Voting Membership                                                                               | C         | 24  |     |     |     |      |     |     |     |      |      |       |       |
| Total Membership Present                                                                              | C         | 25  |     |     |     |      |     |     |     |      |      |       |       |

**COMPOSITE ATTENDANCE RECORD: 2011 CARTS TECHNICAL COMMITTEE**

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**Others Present**

|                                         |                                                                                                                                                                                                                                                                           |  |
|-----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| January 4, 201 – Meeting was cancelled. | February 1, 2011 – Paul Hamilton, TCRPC; David Pohl, Clinton County Board of Commissioners/TCRPC Chair; Gerrad Godley, Williamston/Eaton Rapids; Ray Lenze, MDOT; Jeffrey Stephens, City of St. Johns; Doug Christensen, Auburn Dalle; Amy Schoonover, City of Charlotte. |  |
|-----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|

515.02.9

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