



Tri-County Regional Planning Commission

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50 Years of Service
1956 - 2006

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Jon W. Coleman

REGULAR MEETING TRI-COUNTY REGIONAL PLANNING COMMISSION

DATE: September 23, 2009 (Wednesday)
TIME: 7:30 p.m.
PLACE: INGHAM COUNTY HUMAN SERVICES BLDG
Conference Room A
5303 S. Cedar Street
Lansing, MI 48910

CALL TO ORDER: Ch/Wood called the meeting to order at approximately 7:30 p.m.

PLEDGE OF ALLEGIANCE Ch/Wood led the assembly in the Pledge of Allegiance.

ROLL CALL

Present: See attached sheet.

Absent: See attached sheet.

Staff Present: See attached sheet.

APPROVAL OF AGENDA

It was MOVED by C/Pohl, SUPPORTED by C/Monsma, to approve the agenda as revised. The revision includes the following item under Director's Report: *Projects and Obligational Authority – C/Marsha Small, MDOT.*
MOTION CARRIED UNANIMOUSLY.

APPROVAL OF MINUTES

It was MOVED by C/Bauerle, SUPPORTED by C/McGrain, that the minutes of August 26, 2009 be approved as printed. MOTION CARRIED UNANIMOUSLY.

(Over)

COMMUNICATIONS

C/Small arrived.

Coleman briefly described the Executive Directive No. 2009-4 that was distributed at each Commissioners place. This directive is related to implementation of recommendations of the Michigan Climate Action Council. Coleman referred to section III to highlight sections of the Michigan Climate Action Plan that are most relevant to TCRPC.

Coleman said staff is working with local partners in the region to begin discussion on a digital aerial flight that is expected to occur in the spring of 2010 in conjunction with the decennial census. Coleman reported receiving a good response from local governments on this effort. The United States Geological Survey (USGS) is willing to contribute \$100,000 towards the flight as a federal partner in this effort. Coleman said the entire region can be flown for approximately \$145,000 using 12 inch pixels, as an example. The flights will likely occur between April and May. Coleman will keep the Commission informed.

PUBLIC COMMENTS

No public comments.

DIRECTOR'S REPORT

C/Hewitt arrived.

Coleman deferred to C/Small to discuss projects and obligational authority as requested.

C/Small explained that the state always has funds appropriated on the federal highways side of the program for the year. This money is then distributed so the region knows the amount allocated for STP funds. With this allocation, Congress will give spending authority (obligational authority) that generally runs at 90%. This means that 10% of the money allocated can not be spent. The agreement we have in place for sharing of obligational authority as projects come in from the local side is *first come first serve*. This means that at the end of the year the last person in is not going to get their job. C/Small referred to the status of projects report, **ICRC, Waverly Road (Grand River bridge to Lansing Road) – GI Scheduled on September 3**. C/Small said projects that come in this late will not get obligated.

C/Small also mentioned issues with the current rescission where Michigan will be expected to give back \$262 million dollars in unspent federal aid if Congress does not rescind the rescission. Hamilton said in

addition to the Waverly Road project (Urban STP), a CMAQ project in **Eaton County (St. Joe and Nixon)** also did not get obligated since obligational authority was gone by the time the road commission got the job ready to be let. **Hamilton said projects need to be in by October 1st** in order to be certain to beat everyone else in the state. Staff has consistently reminded members of these deadlines. Hamilton said the region lost \$600,000 that we will not get back.

C/Small addressed additional questions related to the upcoming rescission. There was discussion on how the rescission will impact TCRPC programs.

C/Hewitt asked how the loss of these projects impacts our air quality status. Hamilton said CMAQ projects are not subject to conformity; however, adjustments may need to be made to the STP projects. C/Small explained that we must stay below our emissions budget and that one project should not cause us to exceed our emissions budget, unless it is a project that is classified as regionally significant. Hamilton noted it could create a conformity problem if an improve/expand job was in a conforming plan and not built, but this was not the case in this situation.

Coleman said a current assessment of the ARRA projects and the status of projects in the regular program were distributed and briefly touched on.

COMMITTEE REPORTS

Executive/Personnel Committee

Ch/Wood reported on the September 16, 2009 Executive Committee meeting.

Ch/Wood said TCRPC will be hosting the 2010 MTPA/MAR Conference. The Committee authorized the Executive Director to execute any necessary contract with the East Lansing Marriott Hotel in preparation of hosting the 2010 MTPA/MAR Conference.

The Committee discussed the FY 2010 revenue assumptions which will be covered under Finance. Ch/Wood briefed the Commission on all other items discussed at the meeting which included: consultant task orders, the stimulus package, status of the Long Range Plan, MAR, Michigan/Grand River Avenue

Transportation study, etc. Coleman distributed cards on the Michigan/Grand River Avenue Transportation Study that offers information and a survey opportunity to comment on the study.

Ch/Wood deferred to Coleman to discuss the status of the Great Lakes Association of Regional Councils. Coleman said they decided at their organizational meeting to move forward with this process; however, details have yet to be determined. Coleman will keep the Commission informed.

Ch/Wood deferred to Coleman for an update on the status of LEAP's involvement with the Urban and Rural Service District (URSD/USB) Committee subsequent to the Committee meeting.

Coleman explained that the URSD/USB Committee was formed under the Regional Growth project as an implementation activity to carry out principles of the project to coordinate between governments on urban services and to develop an urban service boundary. Coleman said the Committee has been meeting for several years and staff has recently applied for a grant through the Land Information Access Association (LIAA) who will provide staff services to help implement the Committee's efforts.

Coleman noted that the Lansing Economic Area Partnership (LEAP) has been invited to Committee meetings to participate in these discussions. The Committee looked to LEAP for a \$2,000 - 4,000 non-governmental match for this grant, which has not yet been committed. Coleman explained that TCRPC has been successful in receiving resolutions of support from local communities. It appears that expected match from local governments might be between \$300 - 350 each if everyone participates.

Coleman explained that grants from LIAA only provide professional planning staff services as opposed to "money" to support projects. The goal of the grant is to find a mechanism where the municipalities can work together in the region in forming and administering an urban service boundary.

C/Veenstra commented that Meridian Township volunteered to be the applicant for the grant, which was recently approved by the Township Board. The TCRPC is not an eligible applicant under this grant.

Ch/Wood said Harmony Gmazel, TCRPC's Land Use Planner, gave an excellent presentation to the South Lansing Business Association on the URSD/USB Committee's activities.

Program & Grant Review
Committee

No meeting.

Regional Growth Steering
Committee

The next Regional Growth Steering Committee meeting will be held on October 23, 2009.

Transportation Review
Committee

C/Bauerle reported on the September 9, 2009 Transportation Review Committee meeting.

- 1) TIP Amendments – Clinton County ARRA Projects
C/Bauerle said enclosed was a request from Clinton County to add a stimulus project on Howe Road based on bid savings. Clinton County would like to shift ARRA funds into force account projects in order to add an additional seal coat project.

It was MOVED by C/Bauerle, SUPPORTED by C/Veenstra, to approve Clinton County's new ARRA projects. MOTION CARRIED UNANIMOUSLY.

- 2) TIP Amendment – Eaton County Rural ARRA Projects
C/Bauerle said enclosed was a request from Eaton County to replace a resurfacing project on Five Point Highway with up to seven chip seal projects. Hamilton said a replacement page was enclosed in packets. Eaton County is requesting to fund eight chip seal projects.

It was MOVED by C/Bauerle, SUPPORTED by C/Tennis, to approve Eaton County's rural project adjustments. MOTION CARRIED UNANIMOUSLY.

- 3) TIP Amendment – Eaton County Rural STP Projects
C/Bauerle said Eaton County is requesting to pull two resurfacing projects with a proposal to do additional chip seal projects instead.

It was MOVED by C/Bauerle, SUPPORTED by C/Tennis, to approve Eaton County's Rural STP projects. MOTION CARRIED UNANIMOUSLY.

- 4) TIP Amendment – Clinton County High Risk Rural Road (HRRR) Project
C/Bauerle said information was enclosed on Clinton County's request to add a 2011 HRRR project on North County Line Road for vertical curve modifications to improve sight distance based on a recent MDOT award.

It was MOVED by C/Bauerle, SUPPORTED by C/Hewitt, to approve Clinton County's High Risk Rural Road project. MOTION CARRIED UNANIMOUSLY.

- 5) National Functional Classification (NFC) Map Amendment
C/Bauerle said enclosed was a request from Eaton County to amend the NFC map to include the Michigan Avenue extension.

It was MOVED by C/Bauerle, SUPPORTED by C/Pohl, to approve amending the NFC map to include the Michigan Avenue extension. MOTION CARRIED UNANIMOUSLY.

- 6) Regional 2035 Transportation Plan Transit Elements (CATA, Clinton Transit and EATRAN)
C/Bauerle said transit elements were distributed last month. Revisions to CATA's element were at each Commissioners place.

It was MOVED by C/Bauerle, SUPPORTED by C/Freeman, to give preliminary approval to each of the three transit components to be included in the draft Regional 2035 Transportation Plan. MOTION CARRIED UNANIMOUSLY.

C/Pohl reported on the September 23, 2009 Finance Committee meeting.

1) Financial Reports – July and August 2009

C/Pohl said the July and August 2009 statements were reviewed. The Committee recommends the statements be received and placed on file.

It was MOVED by C/Pohl, SUPPORTED by C/Monsma, to receive and place the July and August 2009 financial reports on file. MOTION CARRIED UNANIMOUSLY.

2) FY 2010 Budget

C/Pohl said the Committee discussed the proposed FY 2010 budget in detail. It was MOVED by C/Pohl, SUPPORTED by C/Pizzo, to adopt the FY 2010 budget.

Coleman said the largest shifts were in Federal Highway and Transit areas, which includes significant decreases in funding for both programs. As C/Small mentioned earlier, Congress is still undecided on how the transportation bill will be handled. Staff usually assumes, at the very least, there will be a continuing resolution in order to move forward with a budget assuming baseline funding. Coleman said STP funds will not be available in 2010 for the purposes of planning or funding consultants for modeling work.

Coleman reported that the Ingham County Controller has recommended that the County maintain the same level in dues to TCRPC. Action is anticipated in October. TCRPC membership dues will remain flat across the board in FY 2010.

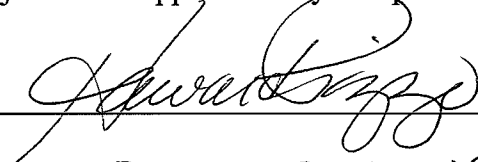
MOTION CARRIED UNANIMOUSLY.

OTHER

It was MOVED by C/Pohl, SUPPORTED by C/Monsma, to adjourn the meeting. MOTION CARRIED UNANIMOUSLY.

There being no further business, the meeting adjourned at approximately 8:30 p.m.

S/



Date: 12-17-09

2009 Commission Attendance Record

Commissioner	MEETING DATE													Total
	1/28	2/25	3/25	4/29	5/27	6/24	7/29	8/26	9/23	10/28	11/19	12/17		
Clinton County	Russel Bauerle	X	X		X	X	X	X	X	X	X			
	Larry Martin	X	X	X	X	X	X	X						
Eaton County	David Pohl	X	X	X	X	X	X	X	X	X				
	Howard Pizzo	X	X	X		X		X	X	X				
	Glenn Freeman			X	X	X		X	X	X				
	Carol Strachan	X	X	X	X	X		X	X	X				
	Art Luna	X	X	X	X		X	X	X	X				
	Darrell Tennis	X	X	X	X	X	X	X	X	X				
Ingham County	Dianne Holman	X	X	X	X	X	X	X	X	X				
	John Veenstra	X	X	X	X	X	X	X	X	X				
	Kevin Beard		X			X	X							
	James Dravenstatt-Moceri	X	X	X	X	X	X	X	X	X				
City of Lansing	Brian McGrain	X	X	X	X	X		X	X	X				
	Eric Hewitt	X	X	X		X	X	X	X	X				
	Ralph Monsma	X	X	X	X		X	X	X	X				
	Tim Kaltenbach		X			X	X	X						
	Shirley Rodgers			X	X		X	X						
MDOT		X	X	X	X	X	X	X	X					
TOTAL	15	17	16	15	16	13	15	17	15					

X = Present
 C = Cancelled
 Quorum = 10

ADDITIONAL ATTENDANCE

Staff Present:	Others Present:
January 28, 2009 Annual Dinner Meeting	
Jon W. Coleman, TCRPC Executive Director Greg Hoffman, Maria Habba, Marney Turner, Paul Hamilton, Steve Skinker, Laura Tschirhart, Paul Dionne, Christine Spitzley, Erin Campbell, Christine Hnatiw, Dan Dillinger, Harmony Gmazel, Hary Prawiranata	<u>Outgoing Commissioners:</u> Phil Chisholm, Delta Charter Township; Fred Marquardt, Eaton County Board of Commissioners; Joe Guenther, Ingham County Road Commission <u>Others:</u> The Honorable Rick Jones, State of Michigan Representative; Tony Baltimore, Congressman Mike Rogers Office; Matthew Myers, Ingham County Controller; John Fuentes, Eaton County Controller; Joseph Brehler, Chair Eaton County Board of Commissioners.
February 25, 2009	
Jon W. Coleman, TCRPC Executive Director Greg Hoffman, Maria Habba, Paul Hamilton, Steve Skinker, Christine Hnatiw	Paul Lott, MDOT; Joe Manzella, CATA; Kevin Laverty, WKAR Radio; H. David Arkins, Citizens Against Extending Michigan Avenue (CAMA); R. Douglas Kosinski, CAMAE; Jim Mociaczonek, CAMAE.
March 25, 2009	
Jon W. Coleman, TCRPC Executive Director Greg Hoffman, Maria Habba, Paul Hamilton, Christine Hnatiw	Jackie Tennis, guest.
April 29, 2009	
Jon W. Coleman, TCRPC Executive Director Maria Habba, Paul Hamilton	Lt. Gary Megge, Michigan State Police; Joe Manzella, CATA.
May 27, 2009	
Jon W. Coleman, TCRPC Executive Director Greg Hoffman, Maria Habba, Paul Hamilton	Fred Fry, Citizen
June 24, 2009	
Jon W. Coleman, TCRPC Executive Director Maria Habba, Paul Hamilton	Paul Lott, MDOT; Nicole Wilson, CATA; Joe Manzella, CATA; Channel 6 News
July 29, 2009	
Jon W. Coleman, TCRPC Executive Director Greg Hoffman, Maria Habba, Steve Skinker	Joe Manzella, CATA
August 26, 2009	
Jon W. Coleman, TCRPC Executive Director Paul Hamilton, Steve Skinker, Maria Habba	R. Douglas Kosinski, Citizens Against Extending Michigan Avenue (CAMA); Shelagh Kosinski, CAMAE; Don Skittenthelm, CAMAE
September 23, 2009	
Jon W. Coleman, TCRPC Executive Director Greg Hoffman, Maria Habba, Paul Hamilton	Joe Manzella, CATA