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Tri-County Regional Planning Commission

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Capital Area Regional Transportation Study (CARTS) Technical Committee

DATE: November 3, 2009 (Tuesday)
TIME: 9:30 a.m.
PLACE: **INGHAM COUNTY HUMAN SERVICES BLDG**
Conference Room D/E
5303 S. Cedar Street
Lansing, MI 48910

Attendance: See attached attendance sheet.

Staff Present: Paul Hamilton, Chief Transportation Planner
Steve Skinker, Transportation Planner
Maria Habba, Executive Assistant

The meeting was called to order by Ch/Cypher at approximately 9:30 a.m.

I. Minutes

Matt Hannahs referred to page 5 to indicate that the Eaton County, Creyts from Lansing Road to Dimondale village limits is no longer in the TIP. Manzella also noted that under Clean Commute Update on page 6, their monthly newsletter was sent to approximately **1,200** recipients through direct mailings. It was **MOVED** and **SUPPORTED** by Manzella, to approve the October 6, 2009 minutes as amended. **MOTION CARRIED UNANIMOUSLY.**

II. 2010 Urban STP Program

A. Revised List – Staff distributed a current assessment of ARRA Urban balances and a revised list of the preserve program projects. Staff has been tracking program amounts through the MDOT's website. Skinker said the preserve list will be included in the 2035 Plan and will be the foundation for the future TIP. He noted that there were no duplications on this list, which was a concern at the last meeting. Skinker said in reviewing the status of all projects, there is no extra money in 2010 for the Urban STP program.

Peterson provided comments on Ingham County projects listed incorrectly as follows. TEDF (D)/Rural STP Illustrative List: Leslie, North Main Street - Commercial Drive to Mill and Bellevue to Adams have been completed with other funds. The Ingham, Meridian Interurban Off-Road Trail Phase II, has

(Over)

received a conditional commitment letter for 2010 construction. Hamilton said this should be administratively amended into the TIP since it's been awarded for 2010 construction.

Sneathen asked about GI plans on the Lansing, Holmes Road. Kilpatrick said a GI has been scheduled for this project. Hamilton explained that the Holmes Road project has been modeled as a 4 to 3 lane conversion, but was discussed doing the ARRA job as a reconstruction. However, he expressed concerns that FHWA might not obligate this project until they've approved conformity on the 2035 Plan. Hamilton provided guidance on 4 to 3 lane conversion from FHWA via email and distributed their policies of what's required for these conversions. Hamilton said Lansing desires to move forward with this project.

Information on the closure of the ARRA program was distributed. Hamilton said the letter indicates the process of identifying any additional projects that could be advanced if there are ARRA funds available. Hamilton asked if we get the opportunity to add a project, which one(s) would we advance to meet the March deadline. Sneathen noted earlier that their Harrison project will be in by December for bidding requirements. Peterson said their project is ready to go. There was discussion on which project would be selected if additional ARRA funds become available.

After discussion, it was MOVED by Peterson, SUPPORTED by Williams, that the East Lansing, Harrison Road project (next on the ARRA list) be awarded any ARRA funds we might obtain after January 2, 2010 and the resulting savings in Urban STP in 2010 be applied towards the ICRC, Waverly Road Project (#1 2011 project on the current list). Daher made a friendly amendment to clarify the termini of the ICRC project, which is Waverly Road Bridge over the Grand River at Moores River Drive to Lansing Road. The friendly amendment was accepted.

It was noted that staff has been authorized by the Committees and the Commission to administer administrative amendments with regard to moving ARRA projects forward.

Ch/Cypher said this motion is being made as the Committee's intention if staff receives notification of available ARRA funds. Lenze suggested that staff send a letter to Local Agencies notifying them of this Committee's action and intent.

MOTION CARRIED UNANIMOUSLY.

Armentrout inquired about possible additional funds for the Rural and Small Urban STP programs. Lenze reminded members that several rural projects are still going through the certification process. He also reminded members that Small Urban funds are given to the program not the area and the program will select the projects. Typically, each area is awarded funds on a rotating basis. Lenze said unused ARRA funds will go back to the program that will be redistributed to a small urban area on a first come first serve basis. It was noted that the Williamston project has had their GI.

Hamilton suggested having Rural and Small Urban projects ready to advance to 2010 if additional ARRA funds become available. Eaton County identified their Otto Road, Kinsel to Doane \$79,000. Ingham County identified their Williamston Road from Howell to I-96 \$94,000 (not on the 2010 list). Clinton County identified their Grand River, Forest Hill to the east \$150,000 (this project has been submitted but has not yet been obligated).

It was MOVED by Sneathen and SUPPORTED by Hannahs, to include the Rural projects listed above in the letter sent to Local Agency Programs to receive additional ARRA funds if they become available (priority order: Clinton, Eaton, Ingham).
MOTION CARRIED UNANIMOUSLY.

Hamilton suggested lining up planning funds as contingency in the Work Program and the TIP in order to obligate funds quickly if additional funds become available. There was continued discussion on advancing projects and having shelf projects in the “hopper” and ready to move.

III. **Status of Other Projects**

Skinker reviewed the status of projects from the Preserve lists that were previously distributed. Members provided updates accordingly.

- East Lansing, Harrison Avenue (Trowbridge to Kalamazoo) – GI will be submitted in December
- ICRC, Mt. Hope Road (Farm Lane to Hagadorn) – Under design
- Lansing, Kalamazoo Street (Larch to Pennsylvania) – No report
- Grand Ledge, Spring Street/West Lincoln (Pleasant to Jenne) – Under design
- ECRC, Michigan Avenue (Canal to Creyts) – Under design
- ICRC, Waverly Road (St. Joseph to Michigan) – Nearly complete, they’ve asked for an AC
- ECRC, Nixon Road (AC) St. Joe to Rockbridge) – Under design
- CCRC, State Road (US 127 BR to Wood) – Under design

Kilpatrick suggested that members email staff progress/status of their projects in order to track projects via email.

Skinker requested updates on the following local CMAQ projects.

- 2010: St. Johns, Townsend – Completing design
- 2010: Eaton County, St. Joe Highway at Broadbent – Design almost complete
- 2010: CATA areawide public education – Once eligibility is determined and the TIP amendment goes through they’ll start the flexing process
- 2010: CATA areawide commute alternatives – Once eligibility is determined and the TIP amendment goes through they’ll start the flexing process

- 2010: Lansing, citywide roadway sensors and adaptive signal timing plans – Submitted to Local Agencies in August

IV. **MDOT Budget Bill – Section 394**

Hamilton briefly touched on the new MDOT budget bill – Section 394. MDOT will be contacting staff for information at a later date. This mandate was included as part of the MDOT budget bill.

V. **Long Range Plan Status**

Staff has 15 days to achieve their goal of making the 28 days of public comment opportunity prior to potential action in December. Conducting a special meeting in January is an option, if needed, to meet the 28 day requirement. Technical work has been completed. Staff will keep the Committee posted on progress.

VI. **Asset Management Status**

Skinker said driving is underway. Clinton County is complete. Eaton County is currently being driven. Lansing and Ingham County still need to be scheduled. Skinker asked members to save the date for March 4th as a possible 2010 PASER training date. Skinker requested feedback on this date. The training will be held at LCC West.

Hamilton said enclosed in packets was the 2008 Annual Report that the Asset Management Council gave to the State Transportation Commission and the Legislature on their findings. He briefly touched on the report and highlighted information that needs to be conveyed to the Legislature related to condition of roads and funding being allotted to the state. Hamilton said some local agencies did not submit local road data to the Council which must be approved in advance by the Council staff, and it has to be comparable to the rating process of federal aid roads. Agencies will be reimbursed for submitting data. This data is what is fed into the system and what becomes statistically valid.

VII. **Status Reports/Other**

- A) **Michigan Avenue/Grand River Corridor Study** – Hamilton said surveys are still being collected off their website. Manzella said they are currently creating the evaluation criteria for the “universe of alternatives.”
- B) **Other/Adjourn** – There being no further business, the meeting adjourned at approximately 11:11 a.m.

COMPOSITE ATTENDANCE RECORD: 2009 CARTS TECHNICAL COMMITTEE

D = Delegate
A = Alternate
A-1 = 1st Alt.

A-2 = 2nd Alt.
A-3 = 3rd Alt.
C = Cancelled

GOVERNMENTAL UNIT/AGENCY & DELEGATE	MONTH/DAY												Total
	1/6	2/3	3/3	4/7	5/5	6/2	7/7	8/4	9/1	10/6	11/3	12/1	
<u>Bath Township</u> - J Foulds - D - T. Feltman - A	C												
<u>Clinton County Rd Comm</u> - J Pulver - D - D Armentrout - A1 - A Gove - A2	C	D	A1	D	A1	D	A1	A1	D	D	D		
Bd Comm - L Martin - D - Vacant - A	C	D	D	D	D	D	D	D	D	D	D		
<u>Eaton County Rd Comm</u> - B Ballou - D - M Hannahs - A	C	A	A	A	A		A	A	A	A	A		
Bd Comm - C Hannold - D	C	D		D			D	D			D		
Bd Comm - D Barr - D - B Ballou - A	C				D	D	D		D	D	D		
<u>Ingham County Rd Comm</u> - W Conklin - D - B Peterson - A	C	D	D	D	D	D	A	D	D	D	A		
Bd Comm - J Cypher - D - D Holman - A	C	D	D		D	D	D	D	D		D		
<u>E Lansing Community Dev</u> - R Springer - D - T Schmitt - A	C	D	D	A	A	D	D	A	D	D	A		
Public Works - T Sneathen - D - R Lacasse - A	C	A	D	D	D	D	A	A	A	D	D		
<u>Lansing Transportation Office</u> - A Kilpatrick - D - M Whisler - A	C	D			D		D		D	D	D		
Planning Office - B Johnson - D - B Rieske - A	C				A			A	A	A			
Public Service - C Gamble - D - S. House - A	C				D		D						
City Engineer - D Johnson - D - V Rose - A	C	D	D					A		D			

COMPOSITE ATTENDANCE RECORD: 2009 CARTS TECHNICAL COMMITTEE

Others Present

<p><u>February 3, 2009</u> – Wanda Darrow, City of Potterville; Tom Oliver, Village of Webberville; Dan Vreibel, City of St. Johns; Alan Gove, Clinton County Road Commission; Bob Peterson, Ingham County Road Commission; Dave Feher, City of Eaton Rapids; Tracy Miller, Delhi Charter Township; Amy Schoonover, City of Charlotte.</p>	<p><u>March 3, 2009</u> – Tom Oliver, Village of Webberville; Scott Poyer, City of Eaton Rapids; Ron Lacasse, City of East Lansing.</p>	<p><u>April 7, 2009</u> – Dave Feher, City of Eaton Rapids; Tom Oliver, Village of Webberville; Alan M. Dolley, City of Williamston; Bob Peterson, Ingham County Road Commission; Dan Armentrout, Clinton County Road Commission; Dan Vreibel, City of St. Johns; Wanda Darrow, City of Potterville; Chris Olsen, City of DeWitt.</p>
<p><u>May 4, 2009</u> – Tom Oliver, Village of Webberville; Ronald Lillywhite, Village of Webberville; Ron Lacasse, City of East Lansing; Dan Vreibel, City of St. Johns; Amy Schoonover, City of Charlotte; Dave Feher, City of Eaton Rapids; Martha Owen, City of Leslie.</p>	<p><u>June 2, 2009</u> – Larry Doyle, MDOT; Spencer Stevens, FHWA HQ; Ed Christopher, FHWA, Chicago; Kurt Zachary, FHWA; Tom Oliver, Village of Webberville; Dan Armentrout, Clinton County Road Commission; Brian Reed, City of Leslie; Stephanie Fox, MSU; Ron Lacasse, City of East Lansing; Dan Vreibel, City of St. Johns; Amy Schoonover, City of Charlotte; Dave Feher, City of Eaton Rapids.</p>	<p><u>July 7, 2009</u> – Dave Feher, City of Eaton Rapids; Tom Oliver, Village of Webberville; Amy Schoonover, City of Charlotte; Stephanie Fox, MSU.</p>
<p><u>August 4, 2009</u> – Tom Oliver, Village of Webberville; Bob Peterson, Ingham County Road Commission; Amy Schoonover, City of Charlotte; Stephanie Fox, MSU.</p>	<p><u>September 1, 2009</u> – Dave Feher, City of Eaton Rapids; Dan Vreibel, City of St. Johns; Dan Armentrout, Clinton County Road Commission; Bob Peterson, Ingham County Road Commission; Tom Oliver, Village of Webberville; Dal McBurrows, MDOT;</p>	<p><u>October 6, 2009</u> – Cathleen Edgerly, CATA; Tom Oliver, Village of Webberville; Gerrad Godley, Williamston/Eaton Rapids; Dave Feher, Williamston/Eaton Rapids; Dan Armentrout, CCRC; Noelle Tobias, Delhi Township; Amy Schoonover, City of Charlotte; Martha Owen, City of Leslie.</p>
<p><u>November 3, 2009</u> – Tom Oliver, Village of Webberville; Dan Armentrout, Clinton County Road Commission; Tracy Miller, Delhi Charter Township; Amy Schoonover, City of Charlotte; Dave Feher, City of Williamston/Eaton Rapids; Gerrad Godley, Williamston/Eaton Rapids; Dan Vreibel, City of St. Johns; Ron Lacasse, City of East Lansing.</p>		