



TRANSPORTATION REVIEW COMMITTEE PROPOSED MEETING MINUTES

May 9, 2018 (Tuesday) at 4:00 p.m.
Tri-County Regional Planning Commission

- I. **Call to Order/Introductions**
Ch/Fletcher called the meeting to order at 4:00 p.m.
- II. **Approval of Agenda**
It was **MOVED** by C/Watkins, **SUPPORTED** by C/Louney, to approve the agenda as printed. **MOTION CARRIED UNANIMOUSLY.**
- III. **Approval of Minutes**
It was **MOVED** by C/Watkins, **SUPPORTED** by C/Louney, to approve the meeting minutes from April 11, 2018. **MOTION CARRIED UNANIMOUSLY.**
- IV. **Opportunity for Public Comment**
There was no public comment.
- V. **Propose Transportation Improvement Program FY 2017-FY 2020 Amendments**
A new analysis summary page was developed to show the impact the proposed amendments and administrative modifications for this cycle has on the FY 2017-2020 Transportation Improvement Program was included in the meeting materials. If you have any further input or suggestions, please contact TIP Coordinator Strach.

Chief Planner Snell reviewed each of the proposed amendments with the committee.
 - A. MDOT
It was **MOVED** by C/Watkins, **SUPPORTED** by C/Louney, to recommend the proposed MDOT amendment requests as outlined in the FY 2017-2020 TIP Revision #17 Memorandum, dated April 17, 2018 to the TCRPC Board of Commissioners. **MOTION CARRIED UNANIMOUSLY.**
 - B. City of Lansing
It was **MOVED** by C/Watkins, **SUPPORTED** by C/Louney, to recommend the proposed City of Lansing's amendment requests as outlined in the FY 2017-2020 TIP Revision #18 Memorandum, dated April 17, 2018 to the TCRPC Board of Commissioners. **MOTION CARRIED UNANIMOUSLY.**
 - C. Delhi Township- Safe Routes to School
It was **MOVED** by C/Watkins, **SUPPORTED** by C/Louney, to recommend the proposed Delhi Township's amendment requests as outlined in the FY 2017-2020 TIP Revision #8 Memorandum, dated April 17, 2018 to the TCRPC Board of Commissioners. **MOTION CARRIED UNANIMOUSLY.**

D. CATA

It was **MOVED** by C/Watkins, **SUPPORTED** by C/Louney, to recommend the proposed CATA's amendments requests as outlined in the FY 2017-2020 TIP Revision #20 Memorandum, dated April 19, 2018 to the TCRPC Board of Commissioners, with any upcoming edits from CATA. **MOTION CARRIED UNANIMOUSLY.**

E. EATRAN

It was **MOVED** by C/Maxwell, **SUPPORTED** by C/Louney,, to recommend the proposed EATRAN's amendment requests as outlined in the FY 2017-2020 TIP Revision #18 Memorandum, dated April 17, 2018 to the TCRPC Board of Commissioners. **MOTION CARRIED UNANIMOUSLY.**

F. City of Mason

It was **C/Louney**, **SUPPORTED** by C/Maxwell, to recommend the proposed City of Mason's amendment requests as outlined in the FY 2017-2020 TIP Revision #23 Memorandum, dated April 24, 2018 to the TCRPC Board of Commissioners. **MOTION CARRIED UNANIMOUSLY.**

G. Administrative Modifications (informational only)

The Administrative Modifications were reviewed for the committee with no questions.

VI. Unified Planning Work Plan (UPWP)

Chief Planner Snell explained that the UPWP highlights the areas of focus that transportation staff will be working on in FY 2019 and the budget reflects the MPO's urban transportation activities.

It was **MOVED** by C/Watkins, **SUPPORTED** by C/Louney, to recommend the Unified Planning Work Plan to the TCRPC Board of Commissioners. **MOTION CARRIED UNANIMOUSLY.**

VII. Performance Measures for the FY 2017-2020 TIP and 2040 Metropolitan Transportation Plan (MTP)

Chief Planner Snell reported that MPOs are required to provide interim language that address the federal requirement of performance measures in the TIP and MTP.

It was **MOVED** by C/Maxwell, **SUPPORTED** by C/Louney, to recommend amending the FY 2017- FY 2020 TIP and the 2040 MTP to include the proposed Performance Measures language necessary for the FAST Act to the TCRPC Board of Commissioners, with any further input from Federal Highway Administration and Federal Transit Authority. **MOTION CARRIED UNANIMOUSLY.**

VIII. Other Business

A. Local Agency Reports - None

B. 2045 MTP Public Engagement Meeting Schedule

A flyer for the upcoming meetings was distributed in the meeting materials.

IX. Adjourn

It was **MOVED** by C/Watkins, **SUPPORTED** by C/Louney, to adjourn the meeting at 5:36 p.m. **MOTION CARRIED UNANIMOUSLY.**

2018 Transportation Review Committee Attendance

Commissioner	Representing	MEETING DATE											
		1/10	2/14	3/14	4/11	5/9	6/13	7/11	8/8	9/12	10/10	11/7	12/5
Nathan Triplett	City of Lansing, Capital Area Transportation Authority (CATA)			X									
Jody Washington	City of Lansing, Council												
Adam Stacey	Clinton County, Board of Commissioners				X								
Gail Watkins	Clinton County, Road Commission	X	X	X	X	X							
Christine Barnes	Eaton Area Transit Authority (EATRAN)	X	X		X								
Kenneth Fletcher (2018 Chair)	Eaton County, Delta Charter Twp.				X	X							
Dorothy E. Maxwell	Eaton County, Board of Commissioners	X	X		X	X							
*Dennis Louney	Ingham County	X		X		X							
Ryan Sebolt	Ingham County, Board of Commissioners												
John Watkin (non-voting)	Michigan Department of Transportation (MDOT)	X				X							
	TOTAL (10)	5 (8)	3	3	5	4 (5)							

Others in attendance

1/10/2018: Commissioners appointed on the committee for 2017: C/Pohl, C/Austin, C/Brixie Erika Hartigan, Janet Arcuicci, CATA; Denise Jones, MDOT

2/14/2018: Tom Doyle, MDOT

3/14/2018: C/Lewis served on the committee until February 28, 2018. C/Barnes attended by phone. Erika Hartigan, CATA.

4/11/2018: C/Schafer; Janet Arcuicci, Erika Hartigan, CATA; and Miranda Spare, MDOT.

*5/9/2018: C/Louney was newly appointed for the May meeting in former C/Banas' place. C/Eakin, Eaton County Board of Commissioners. Janet Arcuicci, Erika Hartigan, CATA.