



## **CARTS TECHNICAL COMMITTEE MEETING MINUTES**

March 6, 2018 (Tuesday) at 8:30 a.m.  
Tri-County Regional Planning Commission

- I. **Call to Order/Introductions**  
Ch/Armentrout called the meeting to order at 8:34 a.m.
- II. **Approval of Agenda**  
It was **MOVED** by B. Peterson, **SUPPORTED** by J. Vrabel, to approve the agenda as printed. **MOTION CARRIED UNANIMOUSLY.**
- III. **Approval of Minutes**  
It was **MOVED** by D. Pohl, **SUPPORTED** by J. Vrabel, to approve the meeting minutes from February 6, 2018. **MOTION CARRIED UNANIMOUSLY.**
- IV. **Opportunity for Public Comment**  
There was no public comment.
- V. **Proposed Transportation Improvement Program (TIP) Revisions**
  - A. **MDOT**  
MDOT's proposed amendments were presented to the committee.  
  
It was **MOVED** by A. Kilpatrick, **SUPPORTED** by J. Vrabel, to recommend MDOT's proposed amendment requests as outlined in the FY 2017-2020 TIP Revision #8 Memorandum with clarifications, dated January 31, 2018 to the TCRPC Board of Commissioners. **MOTION CARRIED UNANIMOUSLY.**
  - B. **2018 Bridge Program**  
The 2018 Bridge Program Amendments were presented to the committee.  
  
It was **MOVED** by B. Peterson **SUPPORTED** by J. Vrabel, to recommend the proposed 2018 Bridge Program amendment requests as outlined in the FY 2017-2020 TIP Revision #5 Memorandum with clarifications, dated January 31, 2018 to the TCRPC Board of Commissioners. **MOTION CARRIED UNANIMOUSLY.**
  - C. **Harper Road Railroad Project**  
The Harper Road Railroad project was presented to the committee. There was discussion who the responsible agency is. Tom Doyle volunteered to investigate the answer. T. Doyle found that Adrian & Blissfield Railroad is the parent company of JAIL.  
  
It was **MOVED** by B. Peterson **SUPPORTED** by J. Vrabel, to recommend the proposed 2018 Bridge Program amendment requests as outlined in the FY 2017-2020 TIP Revision #4 Memorandum with clarifications, dated January

**31, 2018 to the TCRPC Board of Commissioners. MOTION CARRIED UNANIMOUSLY.**

D. Rural Task Force 6 Amendments

Clinton County Road Commission plans to purchase \$368,637 of Rural Surface Transportation Program funds from Arenac Co. The funding allows for the proposed changes. The Rural Task Force 6 recommends the proposed changes to CARTS and TRC.

**It was MOVED by B. Peterson SUPPORTED by S. Gorby, to recommend the proposed Rural Task Force 6 amendment requests as outlined in the FY 2017-2020 TIP Revision #8 Memorandum with clarifications, dated January 31, 2018 to the TCRPC Board of Commissioners. MOTION CARRIED UNANIMOUSLY.**

E. FY 2019 Small Urban Project- S. Mullett Street

The City of Williamston would like to add the project be added to the FY 2017-2020 TIP.

**It was MOVED by B. Peterson SUPPORTED by D. Pohl, to recommend the proposed FY 2019 Small Urban Projects- S. Mullet St. amendment requests as outlined in the FY 2017-2020 TIP Revision #2 Memorandum with clarifications, dated January 18, 2018 to the TCRPC Board of Commissioners. MOTION CARRIED UNANIMOUSLY.**

F. FY 2019 Safety Project- Temple Street

The City of Mason was successful at receiving safety funding for a pedestrian crossing on Temple Street. The city is requesting the project be added to the FY 2017-2020 TIP.

**It was MOVED by B. Peterson SUPPORTED by C. Barnes, to recommend the proposed FY 2019 Safety Project- Temple Street amendment requests as outlined in the FY 2017-2020 TIP Revision #7 Memorandum with clarifications, dated February 7, 2018 to the TCRPC Board of Commissioners. MOTION CARRIED UNANIMOUSLY.**

G. Transit- Michivan

The Michivan projects are 100% funded by Congestion Mitigating and Air Quality Funding. The funding funds FY 2019 thru FY 2021.

**It was MOVED by J. Vrabel, SUPPORTED by S. Gorby, to recommend the proposed Transit-Michivan amendment requests as outlined in the FY 2017-2020 TIP Revision #5 Memorandum with clarifications, dated January 18, 2018 to the TCRPC Board of Commissioners. MOTION CARRIED UNANIMOUSLY.**

H. Old Lansing Road Bike Lanes- Advance Construct

Delta Township/Eaton County Road Commission have requested to Advance Construct their 2020 Old Lansing Road Bike Lanes Project in FY 2018, with conversion in 2020. Old Lansing Road is being constructed with county funding in 2018.

The committee was reminded that Advance Construct Projects are not considered to be a Federal TIP Amendment, however, TCRPC needs approval because of the hold harmless advance construct projects have if funding allocations are changed.

**It was MOVED by C. Barnes, SUPPORTED by J. Vrabel, to recommend the proposed H. Old Lansing Road Bike Lanes- Advance Construct request as outlined in the FY 2017-2020 TIP Revision #5 Memorandum with clarifications, dated January 24, 2018 to the TCRPC Board of Commissioners. MOTION CARRIED UNANIMOUSLY.**

I. TIP Administrative Modifications

The list of state funded railroads was presented for informational purposes. There was a correction needed, the first project listed was listed in error.

VI. **2045 Socio-Economic (SE) Data**

Planner Dionne presented the highlights of the 2045 SE Data to the committee. The tri-county area is predicted to have above the statewide average population growth. Ingham and Eaton Counties is also predicted to have above the statewide average economic growth. The data will be used in the transportation model to determine if there are area deficiencies.

**It was MOVED by C. Barnes, SUPPORTED by J. Vrabel, to recommend the TCRPC 2045 Socio-Economic Data, with pending changes by local agencies until March 28, 2018, to the TCRPC Board of Commissioners. MOTION CARRIED UNANIMOUSLY.**

VII. **FY 2018 TIP Project Obligation**

Planner Strach stated that the FY 2018 TIP Project Obligation Report Status Report was included in the meeting materials. ICRD has submitted updates to the report. If Local Agencies have updates, please email them. City of Lansing stated that the CMAQ Eastside Connector I Project is having challenges with right of way. They may be looking to move the project to another Fiscal year.

VIII. **Congestion Mitigation and Air Quality (CMAQ)**

Chief Planner Snell stated that the MPO has achieved attainment status for air quality. At this time, MDOT has agreed to fund CMAQ projects through FY 2020 that are already programmed. He urged local agencies to advance construct and evaluate phased projects that are programmed. In the past, it was believed that once a MPO was designated a nonattainment status, would continue to receive CMAQ funding for maintenance.

Planner Strach will be working on programming all CMAQ projects in JobNet. She reminded that the e-file serves as the official TIP to the Federal Transit Administration and the Federal Highway Administration.

Many area officials around the state are writing their state representatives regarding CMAQ funding and allocations. CMAQ funding is part of surface transportation funding and is distributed by the state.

VIII. **2045 Regional Metropolitan Transportation Plan (MTP)**

Chief Planner Snell reported that elements of the Metropolitan Transportation Plan will be coming before the committee in the ne. Chief Planner Snell asked the committee to review the materials preferably before the meeting. The Plan should reflect what local agencies want to see for the region.

**IX. What is a Metropolitan Planning Organization?**

Chief Planner Snell stated that the presentation was included in the meeting materials for members to understand the responsibility and authority this committee and the TCRPC Board of Commissioners has on transportation planning for the region. There was discussion if it would be beneficial for our MPO to have a 5-year Transportation Improvement Program for planning purposes. Only four years of the TIP is recognized by the Federal Highway Administration, so action would still be required to move anything from the fifth year into the TIP.

**X. Other Business**

**A. Conference / Training Opportunities**

Conference and training opportunities were presented to the committee by TCRPC staff and other agencies. Including an Asset Management Conference sponsored by Transportation Asset Management Council, a speaker series with Ian Lockwood, an update on the Michigan Transportation Planners Association Conference in July, an upcoming TCRPC Speaker Series in June, and the Southwest branch of APWA is having on training on soil stabilization on March 21st.

NEPA transportation decision making training is not offered in this region. MDOT did offer a webinar recently on this topic.

A. Kilpatrick reported that Field Manger will be going away. Field Manager is currently available for local agencies. ASHTO ware may be supported and used by the locals. More information will be available on this.

**B. Local Agency Reports**

- ICRD- Construction on Jolly Road is underway. Jolly Road and Okemos Road construction will start in April.
- East Lansing- Final docs are submitted for Alton and Hagadorn Road and awaiting obligation. The project should be in the May letting. Grand River and Bogue will be the site of a high-rise construction.
- City of Lansing- Kalamazoo bike lane project will start April 2<sup>nd</sup>. Pennsylvania and Jolly Road projects will begin in June.
- Clinton County Road Commission's Dewitt area projects hit in the March letting, construction will begin when school is out.
- Eaton County Road Commission is having its bridge letting next week. Bike Lane project bid in June. The FY 2019 Elmwood project will be constructed in 2018, will seek recommendation from the Transportation Review Committee.
- MDOT has its Saginaw Road Project in the May Letting, I-96 from M52 to M59 will have a concrete patching project with lane closures on the weekend for four weekends.
- Land Use Planner Hall stated that he is trying to coordinate and form a technical advisory group for land use planning. He hopes to reach out to the CARTS members to confirm the correct contact person for their local agency for land use and zoning. Please look for a future correspondence from Planner Hall.

**XI. Adjourn**

**Being no further business, the meeting adjourned at 9:36 a.m.**

## 2018 CARTS Attendance

MEMBERS	REPRESENTATIVE	1/9	2/6	3/6	4/3	5/1	6/5	7/11	8/7	9/5	10/2	11/6	12/4
Bath Township	Shorkey	D	D	D									
	Wietecha	A											
Capital Area Transit Authority	Funkhouser	D1											
	Arcuicci	D2	D2	D2	D2								
	Hartigan	A1	A1	A1	A1								
	White	A2											
Capital Regional Airport Authority	Sieloff	D	A	A	A								
	Vrabel	A											
City of Dewitt	Coss	D	A	A									
	Miller	A											
City of East Lansing Community Development	McPherson	D	A	A	A								
	Roach	A											
City of East Lansing Public Works	House	D											
	Scheuerman	A1	D	D	D								
	Lacasse	A2											
City of Grand Ledge	Smith	D											
	LaHaie	A											
City of Lansing	Kilpatrick	D		D	D								
	Rieske	A											
City of Lansing	Johnson	D		D	D								
	Danke	A											
City of Lansing	Whisler	D	D		D								
	Craigmile	A											
City of Lansing	Mumby	D	D	D	D								
	Parry	A											
City of Mason	Hude	D											
	Heck	A1	D	D	D								
	Baker	A2											
Clinton Area Transit	Benson	D	D	D	A								
	Gorby	A											
Clinton County Board of Commissioners	Pohl	D	D	D	D								
	Vacant	A											
Clinton County Road Commission	Armentrout	D	D	D	D								
	Pulver	A											
Delta Charter Twp. Engineering Dept.	Reed	D	D		A								
	West	A											
Delhi Charter Twp. Public Service	Miller	D	D										
	Elsinga	A											
DeWitt Charter Twp.	Niewiadomski	D											
	Taylor	A											
Dimondale- Village of	Parisian	D	D	D	D								
	Hilliard	A											

MEMBERS	REPRESENTATIVE		1/9	2/6	3/6	4/3	5/1	6/5	7/11	8/7	9/5	10/2	11/6	12/4
Eaton County Area Transit	Webb	D												
	Martin	A	D	D	D									
Eaton County Board of Commissioners	Williams	D1	D1		D1									
	Barnes	D												
	Ballou	A												
Eaton County Road Commission	Hannahs	D												
	Ballou	A	D	D	D									
Ingham County Board of Commissioners	Cypher	D												
	Case Naeyaert	A	D	D										
Ingham County Road Department	Conklin	D												
	Peterson	A	A	A	A									
Lansing Charter Twp.	Hayes	D												
	Schultz	A												
Meridian Charter Twp. Planning Dept.	Keiselbach	D												
	Oranchak	A	D											
Meridian Charter Twp. Public Works	Ishraidi	D												
	Perry	A		D										
MDOT -TSC	Spare	D												
	Thompson	A	D	D	D									
MDOT- CCFC Sec	Doyle	D												
	none	A	D	D	D									
MDOT University Region	Martin	D												
	Davis	A	A	D	A									
MSU Campus Park & Planning	O'Donnell	D												
	Kacos	A												
FAA District Office (non-voting)	Vacant	D												
FHWA- Division Office Region V (non-voting)	Dewey	D												
	Pickard	A1												
TCRPC (non-voting)	Chief Planner Snell	D												
	I	A1	D	D	D									
Total Voting Membership			25	23	24									
Total Membership Present			26	24	25									

Others Present:

1/9/18: Christine Barnes, Eaton County; Ken Baker, Tom Silsby, City of Mason; Robert Maffeo, MDOT Planning; Nate Granger, Foth; Will Thompson, MDOT Lansing TSC; Roger Marks, C2AE- Eaton Rapids

2/6/18: Ken Baker, City of Mason; Roger Marks, C2AE- Eaton Rapids; Al Kaltenthaler, C2AE; Gary Bozek, Delta Township

3/6/18: Christine Barnes, Eaton County Board of Commissioners, EATRAN; Gail Watkins, Clinton County Board of Commissioners; Robert Maffeo, MDOT; Noelle Tobias, Delhi Township; Amy Gilson, City of Charlotte; Scott DeVries, City of Williamston; Kevin McDewitt, Mannik & Smith Group; Al Kaltenthaler, C2AE;